|  |  |
| --- | --- |
| MGAHV Logo brown | **egkRek xka/kh varjjk’Vªh; fganh fo”ofo|ky;**  **Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya**  ¼laln }kjk ikfjr vf/kfu;e 1997] Øekad 3 ds varxZr LFkkfir dsaæh; fo'ofo|ky;½  **(A Central University established by Parliament by Act No. 3 of 1997)** |

**Application Form For Promotion Under Career Advancement Scheme (CAS)**

**For all Teachers (regular / Distance mode courses) Of MGAHV**

**(As per UGC Regulations 2018)**

Tick (√) the appropriate box for PLACEMENT **:**

|  |  |
| --- | --- |
| **From** | **To** |
| **Assistant Professor & Equivalent**  (Stage -1 / Academic Level-10) | **Assistant Professor (Senior Scale)** (Stage -2 / Academic Level-11) |
| **Assistant Professor (Senior Scale)** (Stage -2 / Academic Level-11) | **Assistant Professor (Selection Grade)**  (Stage – 3 / Academic Level-12) |
| **Assistant Professor (Selection Grade)**  (Stage – 3 / Academic Level-12) | **Associate Professor & Equivalent** (Stage -4 / Academic Level-13A) |
| **Associate Professor & Equivalent** (Stage -4 / Academic Level-13A) | **Professor & Equivalent**  (Stage -5 / Academic Level-14) |
| **Professor & Equivalent**  (Stage -5 / Academic Level-14) | **Senior Professor**  (Stage -6 / Academic Level-15) |

**Notification Reference No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Period of Assessment : from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of appearing before the last Selection Committee (if appeared): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# PART-A

**General Information and Academic Background**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | Name of applicant (in capital letters) | | |  | | | |
| 2. | Father’s Name | | |  | | | |
| 3. | Mother’s Name | | |  | | | |
| 4. | Date of Birth (dd/mm/yyyy) | | |  | | | |
| 5. | Place of Birth (with District & State) | | |  | | | |
| 6. | Gender (Male / Female / Trans Gender) | | |  | | | |
| 7. | Marital Status (Married /Un-married/ Divorcee/Widow/Widower) | | |  | | | |
| 8.  MGAHV/CAS Form /1 *of* ***11*** | Nationality | | |  | | | |
| 9. | Category in which appointed | | |  | | | |
| 10.  MGAHV/CAS Form /2 *of 1****11*** | Address for Correspondence  (with Pin Code) | | |  | | | |
| 11. | Permanent Address  (with Pin Code) | | |  | | | |
| 12. | Telephone No. (with STD), if any | | |  | | | |
| 13. | Mobile No. | | | 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| 14. | Email | | |  | | | |
| 15. | Details of first joining in MGAHV **(Please tick √ )** | | | |  |  |  |  | | --- | --- | --- | --- | | Permanent |  | Ad-hoc |  | | | | |
| Date | | |  | | | |
| Designation | | |  | | | |
| Pay | | |  | | | |
| 16. | **Present position** | | | | | | |
| Designation | | |  | | | |
| w.e.f. | | |  | | | |
| Name of the Deptt. / Centre / Regional Centre | | |  | | | |
| Name of the School / Institution | | |  | | | |
| Pay *(Pay Band/ Pay Scale / Academic Level)* | | |  | | | |
| Date of Confirmation Order on Present Post | | |  | | | |
| Date of Last Appointment/Promotion on the present post | | |  | | | |
| 18. | Proposed date of fulfilling the eligibility conditions for promotion to the next Stage/ higher position/ Academic Level *(for which you are an applicant for promotion under CAS)* as per UGC Regulations, 2018, and its subsequent amendments (if any) | | | Stage : \_\_\_\_\_\_\_\_, Academic Level:\_\_\_\_\_\_\_\_\_\_\_\_\_  Date/\_\_\_\_\_\_\_\_\_\_\_/Month/\_\_\_\_\_\_\_\_\_\_\_/Year/\_\_\_\_\_\_\_\_\_\_\_/  Basic Pay : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| 19. | **Academic Qualifications** *(Graduation onwards)***:** | | | | | | |
| Examinations | Name of the Board/University | | Year of Passing | %ge of marks obtained | Division/ Class/ Grade | Subject |
| (1) | (2) | | (3) | (4) | (5) | (6) |
| Graduation (UG)  (B.A./B.Sc./B.Com/B.Mus./ B.P.Ed./Other UG Course) |  | |  |  |  |  |
| Professional Graduation |  | |  |  |  |  |
| Post Graduation (PG)  (M.A./M.Sc./M.Com/  M.LIB/M.Tech. M.P. Ed./ Other PG Course) |  | |  |  |  |  |
| Other examination/ Super-Specialization, if any |  | |  |  |  |  |
| 20. | If qualified in the UGC/CSIR-NET or NET with JRF or other UGC accredited similar test*(enclose copy of the certificate)* | | | | | | |
| Subject | |  | | | | |
| Year of qualifying | |  | | | | |
| Letter No. & Date | |  | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 21. | Research experience : | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | (a) | | | **M. Phil.\*** *(copy of the certificate should be enclosed)*: | | | | | | | | | | | | | | | | | | | | | | | |
| **Period of M. Phil. / M.Tech**  (Please specify) | | | | | | | | **Years spent in M. Phil.** | | | **Name of the**  **Institute/ University** | | | | **Research Topic (Dissertation)** | | | | | **Date of Notification of result conferring the degree** | | | | | **Encl. No.** | |
| **From** | | | | | **To** | | |
| **(1)** | | | | | | | | **(2)** | | | **(3)** | | | | **(4)** | | | | | **(5)** | | | | | **(6)** | |
|  | | | | |  | | |  | | |  | | | |  | | | | |  | | | | |  | |
|  | | | | |  | | |  | | |  | | | |  | | | | |  | | | | |  | |
| (b) | | | **Doctoral work** *(copy of the certificate should be enclosed)***:** | | | | | | | | | | | | | | | | | | | | | | | |
| **Period of Ph.D./D.Phil**  (Please specify) | | | | | | | **Years spent in Ph.D** | | | **Name of the**  **Institute/ University** | | | **Research Topic (Dissertation)** | | | | **Registration No. & Dt.** | | | | **Date of submission of Ph.D. thesis** | **Date of notification of result and/ conferring the Ph.D. degree** | | | | **Encl. No.** |
| **From** | | | | **To** | | |
| **(1)** | | | | | | | **(2)** | | | **(3)** | | | **(4)** | | | | **(5)** | | | | **(6)** | **(7)** | | | | **(8)** |
|  | | | |  | | |  | | |  | | |  | | | |  | | | |  |  | | | |  |
|  | | | |  | | |  | | |  | | |  | | | |  | | | |  |  | | | |  |
|  | (c) | | | Post-Doctoral work *(copy of the certificate should be enclosed):* | | | | | | | | | | | | | | | | | | | | | | | |
| **Name of the**  **Institute/ University** | | | | | | | | **Area of work with specific topic** | | | | | **Duration** | | | **Sponsored by** | | | **Remarks,**  **if any** | | | | | **Encl. No.** | | |
| **(1)** | | | | | | | | **(2)** | | | | | **(3)** | | | **(4)** | | | **(5)** | | | | | **(6)** | | |
|  | | | | | | | |  | | | | |  | | |  | | |  | | | | |  | | |
|  | | | | | | | |  | | | | |  | | |  | | |  | | | | |  | | |
| (d) | | Other (Please specify) ------------------------------ *(copy of the certificate should be enclosed)* | | | | | | | | | | | | | | | | | | | | | | | | |
| 22. | | Field(s) of Specialization under the Subject / Discipline : | | | | | | | | | | | | | | | | | | | | | | | | | |
| (a) | |  | | | | | | | | | | | | | | | | | | | | | | | |
| (b) | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 23. | | Details of Refresher / Orientation / Training Programme(s)/Research Methodology Course attended  (Only UGC Recognised) :*(Attached certificates)* | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name of the**  **Programme/Course attended** | | | | | **Place** | | | **Duration** | | | | | **Discipline/**  **Broader Area** | | | | **Name of the Academic**  **Staff College/Human**  **Resource Development**  **Centre/Institution** | | | | | **Sponsoring Agency** | | | |
| **From** | | | **To** | |
| **(1)** | | | | | **(2)** | | | **(3)** | | | **(4)** | | **(5)** | | | | **(6)** | | | | | **(7)** | | | |
|  | | | | |  | | |  | | |  | |  | | | |  | | | | |  | | | |
|  | | | | |  | | |  | | |  | |  | | | |  | | | | |  | | | |

MGAHV/CAS Form /3 *of* ***11***

24.Records of Position(s) held till date*(copy of relevant experience certificates should be enclosed)***:,** if applicable

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Name of Employer/**  **Institution** | **Status of the Institution (whether Central Govt./ State. Govt. Autonomous** | **Designation** | **Period** | | **Nature of appointment**  **(Regular/Adhoc)** | | | | **Duties assigned by organization/ Institution** | **Scale of Pay**  **/ Pay Band and Grade Pay/Level & Index** | **Reason for leaving,**  **if any** | **Remarks** | **Encl.**  **No.** |
| **From** | **To** |
|  |  |  |  |  | | **Period** | | **Experience** | |  |  |  |  |  |
|  |  |  |  |  | | **From (dd/mm/yyyy)** | **To (dd/mm/yyyy)** | **Year** | **Month** |  |  |  |  |  |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** | | **(6)** | **(7)** | **(8)** | **(9)** | **(10)** | **(11)** | **(12)** | **(13)** | **(14)** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

25. Records of Position(s) held after joining in MGAHV from date of joining as regular teacher*(copy of relevant experience certificates should be enclosed)***:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Stage/ Level** | **Designation** | **Date of Actual Joining** | **Remarks** | **Encl.**  **No.** |
|
| **(1)** | **(2)** | **(3)** | **(6)** | **(10)** | **(11)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Please clearly specify the period of Leave Without Pay (LWP) | | | | | |

MGAHV/CAS Form /4 *of* ***11***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 26. | Total length of service on the date of submission of this application *(Please mention the date):* | | | |
| a | **Lecturer/Assistant Professor**  (Stage -1 / Academic Level-10) / Equivalent Grade | | ……... Year(s) ……...Month(s) ……...Days |
| b | **Lecturer(Senior Scale)/Assistant Professor**  (Stage -2 / Academic Level-11)/ Equivalent Grade | | ……... Year(s) ……...Month(s) ……...Days |
| c | **Lecturer(Selection Grade)/Assistant Professor**  (Stage – 3 / Academic Level-12)/ Equivalent Grade | | ……... Year(s) ……...Month(s) ……...Days |
| d | **Reader(Stage-3)/Associate Professor & Equivalent**  (Stage -4 / Academic Level-13A)/ Equivalent Grade | | ……... Year(s) ……...Month(s) ……...Days |
| e | **Professor & Equivalent**  (Stage -5 / Academic Level-14)/ Equivalent Grade | | ……... Year(s) ……...Month(s) ……...Days |
| 27. | Number of M.Phil / Ph.D(s) awarded under your guidance : | | | |
| **Name of the Candidate** | | **Topic/ Deptt.** | |
|  | |  | |
| 28. | Any other relevant information: | | | |
|  |  | | | |

PART-B

MGAHV/CAS Form /5 *of* ***11***

**TABLE – 1**

**(To be submitted year-wise separately for every year of assessment)**

**Assessment Criteria and Methodology**

**(As per Appendix-II of UGC Regulation 2018)**

…………………..

**ASSESSMENT YEAR:**

**Note**: *PBAS /APAR for every year of Assessment must be submitted by the applicant along with this form. If already submitted earlier, please enclose the self-attested photocopy of the same.*

**TABLE – 2**

**Academic/Research Score**

**(As per Appendix-II of UGC Regulation 2018)**

…………………..

MGAHV/CAS Form /6 *of* ***11***

**ASSESSMENT YEAR:**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students’ PhD award letter/certificate, etc.)

**1. Research Papers in Peer-Reviewed or UGC listed Journals** *(please attach separate sheet, if applicable)* **:**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Provide details as below | | | | Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences: ***08 per paper*** | | | | | |
| Faculty of Languages / Humanities / Arts / Social Sciences / Library / Education / Physical Education / Commerce / Management & other related disciplines: ***10 per paper*** | | | | | |
| Title | Journal Name | Publication  (Month and/or Year) | Vol. No. and/or Issue No | Page No. | ISSN No. | First/Corr/Co/ Sole author  (Fr/Cr/Co/So) | Whether Peer reviewed, if any (Y/N) | Score claimed | Score to be verified by HoD/Director |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| Total | | | | | | | | |  |  |

**2a) Publications (other than Research papers)** *(please attach separate sheet, if applicable)*

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | **Books authored which are published by:** International publishers: 12 each, National Publishers: 10 each, Chapter in Edited Book: 05 each, Editor of Book by International Publisher: 10 each, Editor of Book by National Publisher: 08 each | | | | | | | | | |
| Title with Page No. | Publisher Name | Level (Intnl./ National) | Year of Public- ation | ISBN /ISSN Number | Webpage in which listed | First/Corr/Co/ Sole author  (Fr/Cr/ Co/So) | Whether Peer reviewed, if any (Y/N) | Score claimed | Score to be verified by HoD/Director |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| Total | | | | | | | | |  |  |

##### 2b) Publications (Translation works in Indian and Foreign Languages by qualified faculties)

|  |  |  |  |
| --- | --- | --- | --- |
| Chapter or Research paper: 03 each  Book: 08 each | | | |
| Sl.  No. | Particulars | Score claimed | Score to be verified by HoD/Director |
|  |  |  |  |
| Total | |  |  |

1. **Creation of ICT mediated Teaching Learning Pedagogy and content and development of new and innovative course and curricula**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Development of Innovative pedagogy: 05 each creation 2. Design of new curricula and courses: 02 each curricula / course | | | |
| **Sl. No.** |  | **Score claimed** | **Score Verified by HoD/Director** |
|  |  |  |  |
| Total | |  |  |

**3c)** Contribution in **MOOCs**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Development of complete MOOCs in 4 quadrants (4 credit course) : 20 each (*In case of MOOCs of lesser credits 05*   *marks per credit*)   1. MOOCs (developed in 4 quadrant) per module/lecture: 05 each per 2. Content writer/subject matter expert for each module of MOOCs: 02 each (*at least one quadrant*) 3. Course Coordinator for MOOCs (4 credit course): 08 each (*In case of MOOCs of lesser credits 02 marks/credit*) | | | |
| **Sl No.** |  | **Score claimed** | **Score verified by HoD/Director** |
|  |  |  |  |
|  | Total |  |  |

##### 3d) E-Content

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Development of e-Content in 4 quadrants for a complete course/e-book: 12 each 2. e-Content (developed in 4 quadrants) per module: 05 each 3. Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant): 02 each 4. Editor of e-content for complete course/ paper /e-book: 10 each | | | |
| **Sl. No.** |  | Score claimed | Score verified by HoD/Director |
|  |  |  |  |
| Total | |  |  |

##### 4a) Research Guidance

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.  No. | No. of Student(s)  (Enclose separate sheet consisting name of students and mention page no. of enclosure) | | Ph.D. Degree awarded: 10 per Degree Thesis Ph.D. Degree submitted: 05 per Thesis  M.Phil./P.G. dissertation: 02 per degree awarded | | | | | | |
| Name of the Department/  Institution | No. & Year | | | | Score claimed | Score verified by HoD/Director |
| Thesis/Dissertation Submitted | | Degree Awarded | |
|  | No. | Year | No. | Year |  |  |
| Ph.D | |  |  |  |  |  |  |  |  |
| M.Phil/ PG | |  |  |  |  |  |  |  |  |
| Total | | | | | | | |  |  |

**4b) Research Projects Completed**

MGAHV/CAS Form /7 *of* ***11***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | More than 10 lakhs: 10 each, Less than 10 lakhs: 05 each | | | | | | |
| Title of Project | Funding Agency | Duration | Total Grant | PI / Co-PI | Score claimed | Score verified by HoD/Director |
|  |  |  |  |  |  |  |  |
| Total | | | | | |  |  |

**4c) Research Projects Ongoing**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | More than 10 lakhs: 05 each  Less than 10 lakhs: 02 each | | | | | | |
| Title of Project | Funding Agency | Duration | Total Grant | PI / Co-PI | Score claimed | Score verified by HoD/Director |
|  |  |  |  |  |  |  |  |
| Total | | | | | |  |  |

**4d) Consultancy**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Consultancy: 03 each consultancy | | | | | | | |
| Title | Status (Ongoing / completed) | Sponsor (Res) / Client (Consultancy) | Duration | Grant  (Rs. Lakhs) | PI / Co-PI | Score claimed | Score verified by HoD/Director |
|  |  |  |  | |  |  |  |  |
| Total | | | | | | |  |  |

**5a) Patents (if applicable)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | International: 10 each  National: 07 each | | | | | | | |
| Title | Sponsoring Agency | PI /  Co-PI | Whether Patent / Technology transfer  / Product / Process | Date | Level  (International /National) | Score claimed | Score verified by HoD/Director |
|  |  |  |  | |  |  |  |  |
| Total | | | | | | |  |  |

**5b) \*Policy Document (Submitted to an International body / organisation like UNO/UNESCO/World Bank/International Monetary**

**Fund etc. or Central Government or State Government)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | International: 10 each, National: 07 each, State: 04 each | | | | | | | |
| Title | Sponsoring Agency | PI /  Co-PI | Whether Patent / Technology transfer  / Product / Process | Date | Level  (International /National) | Score claimed | Score Verified by HoD/Director |
|  |  |  |  | |  |  |  |  |
| Total | | | | | | |  |  |

**5c) Awards/Fellowship**

MGAHV/CAS Form /8 *of* ***11***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | International: 07 each  National: 05 each | | | | | |
| Name of Award / Fellowship | Name of Academic Body/ Agency | Level  (Int’l /Nat’l /Univ.) | Year / Period | Score claimed | Score Verified by HoD/Director |
|  |  |  |  |  |  |  |
| Total | | | | |  |  |

1. **Invited lectures / Resource Person / Paper presentation in Seminars/ Conferences/full paper in Conference Proceedings**

**(Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | International (Abroad): 07 each, International (within country): 05 each National: 03 each, State/University: 02 each | | | | | | | |
| No. of Lectures/Paper | Title of Conf./Seminar etc. | Role (Inv. Lect /Paper) | Programme and Institution | Level  (Int’l /Nat’l / State/ University) | Date(s) | Score claimed | Score verified by HoD/Director |
|  |  |  |  |  |  |  |  |  |
| Total | | | | | | |  |  |

**The Research score for research papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

|  |  |  |
| --- | --- | --- |
| i) | Paper in refereed journals without impact factor | 5 Points |
| ii) | Paper with impact factor less than 1 | 10 Points |
| iii) | Paper with impact factor between 1 and 2 | 15 Points |
| iv) | Paper with impact factor between 2 and 5 | 20 Points |
| v) | Paper with impact factor between 5 and 10 | 25 Points |
| vi) | Paper with impact factor >10 | 30 Points |

* 1. Two authors: 70% of total value of publication for each author.
  2. More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**Joint Projects:** Principal Investigator and Co-investigator would get 50% each.

##### Note:

* Paper presented if part of edited book or proceeding then it can be **claimed only once**.
* For **joint supervision** of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both **shall get 7 marks** each.
* For the purpose of calculating **research score** of the teacher, the combined research score from the categories of 5(b),

\*Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have **an upper capping of 30%** of the total research score of the teacher concerned.

* The research score shall be from the minimum of **three categories** out of six categories.

-----

MGAHV/CAS Form /9 *of* ***11***

**Declaration**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby solemnly certify that all the information, facts and documents provided in/with this application by me is true and correct to the best of my knowledge and belief. I have carefully read the relevant provisions relating to promotion under Career Advancement Scheme (CAS) contained in UGC Regulations, 2018 as amended from time to time. I also certify that the papers published by me do not fall under the category of plagiarism.

I understand that if any of the information given by me in this application form is found to be incorrect/false, or I have concealed/misrepresented any information, my candidature is liable to be cancelled at any stage without assigning any reason therefor.

I confirm that I shall abide by the decision(s) of the University with regard to my application/ promotion.

(Note : Applicant should ensure that List of enclosures is attached and their Nos. duly mentioned.)

|  |  |
| --- | --- |
| **Place \_\_\_\_\_\_\_\_\_\_\_\_\_** | **Signature of the applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Date \_\_\_\_\_\_\_\_\_\_\_\_\_** | **Designation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  | **Name of Department/Centre \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**CERTIFICATE**

Certified that Mr./Ms./Dr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_has been working as \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the Department/Centre since\_\_\_\_\_\_\_\_\_\_\_\_\_. The particulars given in this application by the applicant i.e.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_have been checked and verified from the office records and are found to be correct and may be considered for promotion under Career Advancement Scheme (CAS) to the next Stage\_\_\_\_\_\_\_\_\_ /Level\_\_\_\_\_\_\_\_\_ since he/she fulfils the eligibility and performance criteria as laid down in Clause 6.3 of the UGC Regulations, 2018.

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| **Place \_\_\_\_\_\_\_\_\_\_\_\_\_** | **Signature of the HEAD/DIRECTOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **(with office seal)** |
| **Date \_\_\_\_\_\_\_\_\_\_\_\_\_** | **Department /Centre of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Forwarded by**  **Remarks (if any) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |
| **Place \_\_\_\_\_\_\_\_\_\_\_\_\_** | **Signature of the DEAN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **(with office seal)** |
| **Date \_\_\_\_\_\_\_\_\_\_\_\_\_** | **School of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**To**

**The Registrar,**

**MGAHV, Wardha**

MGAHV/CAS Form /10  *of* ***11***

MGAHV/CAS Form /11 *of* ***11***

**Observations / Recommendations of**

**PRELIMINARY INQUIRY COMMITTEE**

**Dated :\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Committee Members**

|  |  |  |
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| **Sr. No.** | **Members Name** | **Signature** |
| 1 | Chairperson |  |
| 2 | Member |  |
| 3 | Member |  |
| 4 | Member Secretary |  |

**To**

**The Registrar,**

**MGAHV, Wardha**