



महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya

(संसद द्वारा पारित अधिनियम 1997, क्रमांक 3 के अन्तर्गत स्थापित केंद्रीय विश्वविद्यालय)
(A Central University Established by Parliament by Act No. 3 of 1997)

क्रादर नवाज़ खान

Kadar Nawaz Khan

वित्त अधिकारी

Finance Officer

पत्रांक : 002/2017-18/

दिनांक : 01.12.2017

परिपत्र

वर्ष 2017-18 के वेतन से आयकर कटौती के संदर्भ में पत्रांक संख्या 002/2017-18/134 दिनांक 29.08.2017 तथा स्मरण पत्र संख्या 002/2017-18/मगांअहिवि/159 दिनांक 11.10.2017 के अनुसार अपनी बचत की जानकारी दस्तावेजों के साथ वित्त विभाग में दिनांक 15.10.2017 जक जमा करने हेतु अनुरोध किया गया था। अधिकांश कर्मियों द्वारा उक्त जानकारी 30.11.2017 तक वित्त विभाग में जमा नहीं कराई गई है।

समस्त कर्मियों से पुनः अनुरोध है कि आयकर गणना हेतु संलग्न प्रारूप में वेतन से अतिरिक्त अन्य आय तथा अपनी बचत की जानकारी दिनांक 15.12.2017 तक आवश्यक रूप से वित्त विभाग में जमा करें।

दिनांक 15.12.2017 तक उपर्युक्त जानकारी प्राप्त न होने पर वित्त विभाग में उपलब्ध अभिलेखों के आधार पर आनुपातिक आयकर की कटौती की जायेगी।

क्रादर नवाज़
(वित्त अधिकारी)

01/12/17

Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
DECLARATION FOR INCOME TAX PURPOSES
(TO BE FILLED BY THE ASSESSEE)

The Finance Officer
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
Post : Hindi Vishwavidyalaya
Gandhi Hills, Wardha-442001, (Maharashtra), India

PAN No.										
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Name : Dr./Smt./Shri./Ku. _____
Designation : _____
Deptt./Section: _____

OTHER THAN SALARY

I am residing in House/Flat Owned by me/Rental House/Flat and its rent is _____ PM during the Financial Year 2017-18.

(Receipt Attached for the month of April to March in original.)

I Certify that I will pay instalment during the Financial Year 2017-18 as detailed below:

- i) _____ Towards Life Insurance Premium.
- ii) _____ Towards other schemes of LIC _____ (Please specify)
- iii) _____ Towards House Loan against Principal for the year
(From 1st April, 2017 to 31st March, 2018)
- iv) _____ Towards Interest on House Loan for the Year
(From 1st April, 2017 to 31st March, 2018)
- v) _____ Towards Unit Link Schemes (Please Specify _____)
- vi) _____ Public Provident Fund (PPF) A/c No. _____
Deposited in Bank for the year.
- vii) _____ National Saving Certificate (issue)
Nos.: _____ To _____ Da _____
Nos.: _____ To _____ Da _____
- viii) _____ P.L.I. (Postal Life Insurance) Acct. No. _____
- ix) _____ Tution Fees.
- x) _____ (Please Specify).

I Further declare that my income other than Salary paid by you for the Financial Year 2017-18 is Rs. _____ Which is taxable. I therefore, authorise you to deduct Income Tax on above stated income in addition to salary etc. paid by your. (Strike off, if not applicable.)

I declare that the above stated information is true and correct to the best of my knowledge. I undertake to inform you any changes made in the above stated payments well within time. The deductions of income tax to be made by you on the basis of above Information submitted by me will be at my risk and responsibility.

Signature of the Official,
Name:

Date:

- Please enclose photo copies of above actual deposits receipts and payment.
- Please note that if photo copies are not attached then amount shall not be considered for rebate or any other benefit.
- For payment of Interest on House Loan a certificate, whether same is for Construction/Purchase/Repairs/Renovation/Additions and Alteration, be furnished.