



UGC HUMAN RESOURCE DEVELOPMENT CENTRE  
UNIVERSITY OF MUMBAI

Ranade Bhavan, 1<sup>st</sup> Floor, Vidyanagari, Santacruz (E),  
Mumbai – 400 098, Maharashtra, INDIA.



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Rated as a Performer by NAAC, All India Rank VII

No. : HRDC / 83- sch / 2016

August 8, 2016

To,  
Registrar  
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya

Sir / Madam,

Sub.: Schedule of Orientation Programmes, Refresher Courses and Short Term Courses  
to be conducted under RUSA (2016-17, Phase – I).

This is to inform you that UGC Human Resource Development Centre, University of Mumbai will be organizing Orientation Programmes, Refresher Courses and Short term courses under RUSA for the benefit of inservice teachers in Colleges and Universities. Please find enclosed the schedule of the Orientation Programmes, Refresher Courses and Short term courses along with a copy of the application form. Application forms can also be downloaded from our website [hrdc.mu.ac.in/instruction\\_page.pdf](http://hrdc.mu.ac.in/instruction_page.pdf)

Newly appointed teachers upto 6 years of continuous service are eligible for the Orientation Programme. However, teachers who have completed 6 years or more of service who require Orientation Programme for getting higher grade under career advancement scheme can apply for the Orientation Programme along with a letter from the Principal stating the same. The other details can be found on our website [hrdc.mu.ac.in](http://hrdc.mu.ac.in)

Also, temporary / adhoc / part time / contract teachers who have been teaching for at least three academic sessions in an institution which has been affiliated to a University for at least two years can participate in the Orientation Programmes / Refresher Courses / Short term courses to enhance their skills.

The participating teachers will have to pay a non-refundable registration fee of Rs. 1000/- for the programme. The registration fee has to be paid by the participants in the form of DD, only after their selection is intimated.

You are requested to give wide publicity to the enclosed information so that all the teachers from your University and also the Colleges affiliated to your University can utilize this opportunity and get benefited by the same.

Thanking you,

Yours sincerely,

*(Dr. K. Shanthi)*  
Professor-Director

*1/c LILA  
A. upload on website  
20/09*



**UGC HUMAN RESOURCE DEVELOPMENT CENTRE  
UNIVERSITY OF MUMBAI**



**PROGRAMME SCHEDULE FOR 2016 – 2017, Phase - I**

**Under RUSA**

**ORIENTATION PROGRAMMES**

- 1. September 12, 2016 – October 11, 2016**  
Last date for receiving applications : August 18, 2016
- 2. November 4, 2016 – December 1, 2016**  
Last date for receiving applications : September 20, 2016
- 3. January 5, 2017 – February 2, 2017**  
Last date for receiving applications : November 21, 2016
- 4. February 4, 2017 – March 3, 2017**  
Last date for receiving applications : December 21, 2016

**REFRESHER COURSES**

- 1. Social Sciences (ID) : *Democratic Spaces and Plural Identity***  
**September 19, 2016 – October 8, 2016**  
Last date for receiving applications : August 19, 2016
- 2. Accountancy : *IFRS Reporting : Challenges and Opportunities for India***  
**September 26, 2016 – October 15, 2016**  
Last date for receiving applications : August 22, 2016  
Venue : Nagindas Khandwala College
- 3. ICT : *ICT in Science Education***  
*(for teachers from all science disciplines)*  
**October 3, 2016 – October 22, 2016**  
Last date for receiving applications : August 26, 2016  
Venue : D. G. Ruparel College



4. **Mathematics and Statistics : *Recent trends in Computational Mathematics & Statistics***  
**November 7, 2016 – November 26, 2016**  
Last date for receiving applications : September 23, 2016
5. **Human Rights (ID)**  
**December 12, 2016 – December 31, 2016**  
Last date for receiving applications : October 28, 2016
6. **English : *New Approaches in Literature and Languages***  
**January 9, 2017 – January 28, 2017**  
Last date for receiving applications : November 25, 2016
7. **Economics : *Economics of Industry : Modern Perspectives***  
**January 30, 2017 – February 18, 2017**  
Last date for receiving applications : December 16, 2016
8. **Biotechnology : *Applications of Biotechnology***  
**February 20, 2017 – March 11, 2017**  
Last date for receiving applications : January 6, 2017
9. **English, Indian and Foreign Languages : *Comparative Study***  
**(for teachers of English, all Indian and foreign languages)**  
**February 23, 2017 – March 16, 2017**  
Last date for receiving applications : January 9, 2017
10. **Business Studies : *Start up India : Opportunities and Challenges***  
**(for teachers of Accountancy, Commerce and Management)**  
**March 6, 2017 – March 25, 2017**  
Last date for receiving applications : January 20, 2017  
Venue : Narsee Monjee College of Commerce & Economics

## **SHORT TERM COURSES**

**1. Contemporary Strategies for Teaching and Evaluation**

**October 13, 2016 – October 19, 2016**

Last date for receiving applications : September 3, 2016

**2. Practise of yoga for a healthy mind and body**

*(Only for female teachers)*

**October 21, 2016 – October 27, 2016**

Last date for receiving applications : September 6, 2016

**3. Molecular Biology Techniques**

*(for teachers of Biological Sciences)*

(Hands on training will be given in the following areas : Plasmid Isolation, Restriction enzyme digestion, Polymerase Chain Reaction, DNA sequencing, Competent cell preparation, Transformation, Gel extraction and Gel documentation, UV quantification, SDS-PAGE)

**November 4, 2016 – November 10, 2016**

Last date for receiving applications : September 20, 2016

Venue : National Facility for Biopharmaceuticals, Guru Nanak Khalsa College

**4. Understanding Learner Dynamics**

**November 7, 2016 – November 12, 2016**

Last date for receiving applications : September 23, 2016

**5. Soft Skills**

**December 22, 2016 – December 28, 2016**

Last date for receiving applications : November 7, 2016

Venue : Jai Hind College

**6. Gender and Culture**

**March 15, 2017 – March 21, 2017**

Last date for receiving applications : January 28, 2016

**Note :** 1) All programmes, except for the ones where alternative venue is specified, will be held on the Vidyanagari Campus of University of Mumbai.

2) The duly filled application forms may be sent to the **Director, UGC Human Resource Development Centre, University of Mumbai, Ranade Bhavan, 1<sup>st</sup> Floor, Vidyanagari, Mumbai – 400 098** before the last date as specified above. The application forms can be downloaded from our website [hrdc.mu.ac.in](http://hrdc.mu.ac.in)



**UGC HUMAN RESOURCE DEVELOPMENT CENTRE****University of Mumbai****Ranade Bhavan, 1st floor, Vidyanagari, Mumbai - 400 098.****(Incomplete Form will not be entertained)****APPLICATION FORM**

for participation in the

Affix your latest  
photograph  
(form will not be  
entertained without  
photograph)

**ORIENTATION PROGRAMME** ☐ / **REFRESHER COURSE** ☐ / **SHORT TERM COURSE** ☐
**IN** 

 Commencing from       To      

(Strike out whichever is not applicable and mark ✓ to your choice)

 1. Name of Applicant (in Capital Letters)   

 2. Date of Birth       3. Gender ☐ Male ☐ Female

 4. Category ☐ SC ☐ ST ☐ DT/NT ☐ OBC ☐ RELIGIOUS MINORITY ☐ OPEN
(a) If you belong to religious minority category, please state your religion. 
 5. Educational Qualifications PG ☐ M.Phil. ☐ Ph.D. ☐

6. Name and address of the College/Institution where the Applicant is employed :

<input type="text"/>	STD Code	<input type="text"/>
<input type="text"/>	Telephone No.	<input type="text"/>
<input type="text"/>	Fax	<input type="text"/>
<input type="text"/>	E-mail	<input type="text"/>

 7. (i) University to which the College/Institution is affiliated : 

 (ii) Whether this College / Institute is covered under Section 2(f) of UGC Act. : Yes ☐ No ☐

 Whether this College / Institute is covered under Section 12(B) of UGC Act.: Yes ☐ No ☐

8. Residential Address :

<input type="text"/>	STD Code	<input type="text"/>
<input type="text"/>	Telephone No.	<input type="text"/>
<input type="text"/>	Mobile No.	<input type="text"/>
<input type="text"/>	E-mail	<input type="text"/>

 9. Designation 

 10. Date of Appointment as Asst. Prof.      

 11. Nature of Appointment ☒ Permanent ☐ Temporary/Adhoc ☐ Part Time ☐ Contract

 12. Pay Band  and AGP  OR Consolidated Pay 

 13. Date or due date of Placement in Asst. Prof. (Senior Scale)       and/or

 Asst. Prof. (Selection Grade)/Assoc. Prof.      

 14. Teaching Experience in Senior College/University : Total  y  m

 Teaching subject  Specialization 

[ P.T.O. ]



15. Have you attended any Orientation Programme, Refresher Courses or Short Term Courses so far ?  
If yes, give the details.

### Orientation Programme

(1) Dates 



 To 



  
Name of University

### Refresher Courses

(1) Dates 



 To 



  
Name of University

(2) Dates 



 To 



  
Name of University

### SHORT TERM COURSE (Last attended)

(1) Dates 



 To 



  
Name of University

16. Hostel Accommodation ☐ Required ☐ Not Required

I declare that the information given above is correct to the best of my knowledge.

I hereby undertake to participate in all the academic sessions and assignment work during the course and will abide by the rules and regulations of the UGC HRDC, University of Mumbai.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Signature of the Applicant \_\_\_\_\_

### RECOMMENDATIONS OF THE FORWARDING AUTHORITY

- (1) I have verified the above information given by the applicant and found correct as per our records.
- (2) (i) Certified that this College/Institute is covered / not covered under Section 2(f) of UGC Act.  
(ii) Certified that this College/Institute is covered / not covered under Section 12(B) of UGC Act.  
(Please strike out whichever is not applicable)
- (iii) Certified that this College is affiliated to \_\_\_\_\_ University for the last \_\_\_\_\_ years.
- (3) I recommend Mr / Ms. \_\_\_\_\_ for the programme who has a total teaching experience of \_\_\_\_\_ years \_\_\_\_\_ months in our institution. He / She will be relieved on time to participate in the above programme at UGC HRDC, if selected.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Office  
Seal

Signature of the Principal/  
Director/Head/Registrar