



महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय

(संसद द्वारा पारित अधिनियम 1997, क्रमांक 3 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय)

पोस्ट हिंदी विश्वविद्यालय, गांधी हिल्स, वर्धा-442001 (महाराष्ट्र), भारत

(फोन नं. 07152-255686, फैक्स नं. 07152-247602)

निविदा सूचना

निविदा सं. : MGAHV/008-PS/2018-19/03

दिनांक : 11.07.2018

विश्वविद्यालय के वर्धा परिसर में बने विभिन्न कार्यालयों, कक्षाओं, छात्रावास तथा सभा-कक्षों में फर्नीचर की आपूर्ति एवं प्रतिष्ठापन हेतु पंजीकृत वस्तु एवं सेवा कर, स्थायी खाता संख्या (PAN) आदि प्रमाणपत्र तथा व्यापार लाइसेंस धारक प्रतिष्ठित बोलीकर्ताओं से दो बोली प्रणाली (तकनीकी एवं वित्तीय बोलियां) पर सीलबंद लिफाफों में निविदाएँ निम्नानुसार आमंत्रित की जाती हैं-

निविदा शुल्क	ई.एम.डी. शुल्क	निविदा जमा करने की अंतिम तिथि	निविदा खोलने की तिथि (तकनीकी)
₹ 1,500/-	₹ 1,60,000/-	01.08.2018 को अपराह्न 03.00 बजे तक	01.08.2018 को अपराह्न 04.00 बजे

उपरोक्त के संदर्भ में निविदा से संबंधित संपूर्ण जानकारी विश्वविद्यालय की वेबसाइट www.hindivishwa.org एवं भारत सरकार की वेबसाइट www.eprocure.gov.in पर उपलब्ध है।

कुलसचिव



MAHATMA GANDHI ANTARRASHTRIYA HINDI VISHWAVIDYALAYA

Post Hindi Vishwavidyalaya, Gandhi Hills, Wardha-442 001 (Maharashtra)

TENDER NOTICE

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

Sealed Tenders in Two Bid System (Technical Bid and Financial Bid) are invited from the eligible bidders, having valid GST Registration, PAN and Trade License etc. for supply and installation of furniture for Class Rooms, Hostel, Offices and Conference rooms of the University at Wardha campus as mentioned below:

Tender Document Fee	Earnest Money	Last date of submission of Bid	Opening date of Technical Bid
₹ 1,500/-	₹ 1,60,000/-	01/08/2018 up to 03:00 p.m.	01/08/2018 at 04:00 p.m.

Interested applicant(s) may collect details, specifications, application form and other related documents which are available on **University website:** www.hindivishwa.org and **Government of India website:** www.eprocure.gov.in

Registrar



ज्ञान शांति मैत्री

MAHATMA GANDHI ANTARRASHTRIYA HINDI VISHWAVIDYALAYA

Post Hindi Vishwavidyalaya, Gandhi Hills, Wardha-442 001 (Maharashtra)

Phone : +91-7152-255686, Fax : +91-7152-247602 Website : www.hindivishwa.org

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

TENDER DOCUMENT

TENDER (TWO BID SYSTEM) FOR SUPPLY AND INSTALLATION OF FURNITURE FOR CLASS ROOMS, HOSTELS, OFFICES AND CONFERENCE ROOMS OF THE UNIVERSITY AT WARDHA

Last Date for submission of Bids : 01.08.2018 upto 03:00 p.m.

Opening of Technical Bids : 01.08.2018 at 04:00 p.m.

Downloaded from www.hindivishwa.org & www.eprocure.gov.in

Tender Document Cost ₹ 1500/-



MAHATMA GANDHI ANTARRASHTRIYA HINDI VISHWAVIDYALAYA

Post Hindi Vishwavidyalaya, Gandhi Hills, Wardha-442 001 (Maharashtra)

Phone: +91-7152-255686, **Fax:** +91-7152-247602, **Website:** www.hindivishwa.org

Tender Schedule

Sr. No.	Description of Events	Particulars
01	Tender No.	MGAHV/008-PS/2018-19/03
02	Published Date	11.07.2018
03	Bid Document Download / Sale Start Date & Time	11.07.2018 at 12.00 p.m.
04	Clarification Start Date & Time	11.07.2018 at 12.00 p.m.
05	Clarification End Date & Time	18.07.2018 at 05.30 p.m.
06	Bid Submission Start Date & Time	11.07.2018 at 03.00 p.m.
07	Bid Submission End Date & Time (alongwith photos/ catalogue of the Items)	01.08.2018 upto 03.00 p.m.
08	Date & Time of Opening of Technical Bid (Master envelope, EMD Envelope and verification of documents)	01.08.2018 at 04.00 p.m.
09	Venue of Technical Bid Opening	Administrative Building MGAHV, Wardha
10	Financial Bid Opening Date	To be notified later

REGISTRAR

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◆ Section - I (Scope of work) ◆

Supply and installation of furniture items under Two Bid System (Technical Bid and Financial Bid) to Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya (MGAHV) at Wardha Campus as described in **Annexure-‘A’**.

The work is estimated to cost of ₹ 80.00 lakh approx and if the work costs more or less a Bidder will have no claim on that account. The Bidder shall calculate his own unit rates from the specifications and other information furnished in the tender documents for each item as given in **Annexure-‘A’**.

◆ Section - II (Eligibility Criteria) ◆

01. TECHNICAL BID CONSIST OF FOLLOWING

- (i) The catalogue technical literature, photos, etc. should be enclosed alongwith tender.
- (ii) **Tender Document Fee:** Tender document cost is ₹ 1,500/- (**Rupees One Thousand and Five hundred only**), which is **non-refundable**. All Bidders submitting downloaded tender form must attached an Account payee Demand Draft (DD) from any Nationalized/Scheduled Bank in favour of the Finance Officer, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya payable at Wardha. Tenders received without requisite fee will not be considered.
- (iii) **Earnest Money:** ₹ 1,60,000/- (**Rupees One Lakh Sixty Thousand only**) in the form of DD as specified in Para-3 of Section-III.
- (iv) Each page of Tender Document and including all enclosures should bear signature and stamp of Bidder in authentication.
- (v) The person signing the bid should be the duly authorized representative of the Firm/Company, whose signature should be verified and **certificate of authority** should be submitted as per proforma given at **Annexure-‘H’**.
- (vi) Copy of GST & PAN/Registration certificate, as applicable.
- (vii) A copy of latest Income Tax Return (ITR) certificate issued by concerned authority must be produced of last qtr. with supporting PAN Card /TIN No.
- (viii) Authorized dealer/distributor should attach a copy of certificate of Authorized Dealership/ Distributorship at least valid for that calendar year.
- (ix) Original copy of **authorization from manufacturer** valid throughout the contract period, in case the firm is not a manufacturer of the item as per proforma given at **Annexure-‘I’**.
- (x) Copy of **Supply Orders/Contracts/Agreements issued by/signed with Govt. of India** (Ministry/Department/Undertaking/PSU/Autonomous body) for similar work, executed by the bidders in last 5 (five) years ending on **31.12.2017**. The bidder should submit the Completion Certificate duly issued by the end user.

The bidder should have completed at least **ONE** similar work not less than ₹ **80.00 Lakh** OR **TWO** similar works not less than ₹ **40.00 Lakh** each OR **THREE** similar works not less than ₹ **25.00 Lakh** each. The similar

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work means supply & installation of almost all the items mentioned in this tender document in a single project on turnkey basis in India. (*provide details in Annexure-**'B'***)

- (xi) The bidders are required to submit supporting document for the past experience i.e. copy of the Purchase Order, work completion report, etc. duly self attested alongwith contact details of the end user. These documents would be subject to further verification by the MGAHV, if required. Submission of any false information would lead to forfeiture of EMD.
- (xii) Copy of a certificate by the Auditor/CA indicating the **Turnover of the firm**, which should have total average turnover of minimum ₹ 1 Crore per year during last three financial years ending 31.03.2017 (*Provide details in Annexure-**'C'***).
- (xiii) Copy of all documents related with Firm Registration/ Partnership Deed/ Articles of Memorandum of Association or Proprietorship Deed, Certificate of Incorporation shall be enclosed.
- (xiv) **Tender Submission Letter** as per proforma **Annexure-**'D'**** must be attached
- (xv) The installation and warranty services are required in University campus at Wardha. The bidder should enclose the signed copy of the detail plan for providing **warranty services** at above site. The bidders should have its own Branch Office/ Service Centre in Maharashtra or arrangement to provide service through local dealer/ service provider. In either case, a signed undertaking to this effect should be enclosed alongwith the technical bid as per proforma given at **Annexure-**'E'****. The details viz. name, address, contact person, telephone/fax, email etc. should be provided alongwith an undertaking from local dealer/ service provider within 30 (thirty) days of the receipt of Supply Order from MGAHV, Wardha.
- (xvi) Technical Compliance with detailed technical specification, make, model and cross reference should be enclosed in the technical bid as per the BOQ (**Annexure-**'A'****). Please attach Deviation Sheet (Product wise), if any.
- (xvii) **(A) The Company/Manufacturers** (In case the applicant is authorized dealer, these certificates shall be obtained from the manufacturer and submitted with the tender document) **should have following certificates:** ISO9001:2015, ISO14001:2015, OHSAS 18001:2007 and a Public/Private Limited Company or its authorized dealers. The Bidder should also be a member of BIFMA and the membership certificate should be enclosed with the technical bid. Copies of all the above Certificates are to be enclosed with the Technical Bid.

Following are the other requirement for qualifying bidders:

- a. Factory license.
- b. Experience in Government of India tenders of more than 3 years.
- c. Firm should not have been blacklisted by any Govt. institution in last 5 years
- d. ESIC & PF registration for more than 30 employee.
- e. Engineer-in-charge at his discretion can carry out following test on chairs as per BIFMA (Bureau of Industrial Furniture Manufacturer's Association). In manufacturer lab. Manufacturer shall not charge anything

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for testing. Manufacturer is requested to furnish test certificate for following test carried for present lot or earlier lot of chair as required by Engineer-in-charge:

- | | |
|-----------------------------------|-----------------------------------|
| i) Back durability test ó cyclic. | ii) Seating impact test ó cyclic. |
| iii) Base test ó cyclic. | iv) Castor Durability Test. |

- f. In case of authorized dealers, who submit the proof of being the authorized dealer of original manufacturers, Authorized Dealers/Channel Partners shall only be allowed to participate in bidding process provided they shall submit last three year proof of valid authorization from original firm and an undertaking of ₹ 100/- **Non Judicial Stamp Paper** by original firm that they shall be responsible for performance of dealers.
- g. The Bidder shall have to furnish an affidavit (**on ₹ 100/- Non Judicial Stamp Paper**) as **under:**

I/We undertake and confirm that by eligible bidder similar work(s) has/have not been got executed through another contractor on back to back basis. Further, if such a violation comes to the notice of MGAHV, then I/We shall be debarred for tendering in MGAHV, Wardha in future forever.

Also, if such a violation comes to the notice of MGAHV before date of start of work, the MGAHV shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Security.

(B) The Company/Manufacturers (In case the applicant is authorized dealer, these certificates shall be obtained from the manufacturer and submitted with the tender document) having following shall be given preference:

- The Manufacturer having in-house facility for testing of product as per BIFMA guidelines.
- Certificate of ISO50001:2011
- Green Guard Certification/Forest Stewardship Certification
- Manufacturer/Suppliers having GRIHA certified modular workstation.
- Certificate of Membership of AIOTA (All India Occupational Therapist Association)
- Certificate of Membership of Institute of Indian Interior Designers (IIID)

- (xviii) Preference will be given to Branded products. However, the firm should qualify all the qualification criteria and submit all the supporting documents/certificates as mentioned in the tender document.
- (xix) All the materials of the project shall conform to the approved makes of materials specified. The procurement of various materials shall be either from the manufacturers or their main authorized dealers to ensure that no duplicate/spurious makes are used in the works. The contractor is required to submit manufacturers test certificates for the lots supplied at site with due endorsements by the actual Dealers/Vendors/Sellers. Notwithstanding all the above, the contractor shall be held responsible for the execution of works and use of proper best available quality of materials as per the tender specifications.

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- (xx) MGAHV reserves the right to verify the credential submitted by the agency at any stage before or after the award the work. If at any stage, any information/ documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then MGAHV shall take the following action:
- a. Forfeit the entire amount of EMD submitted by the firm.
 - b. The agency shall be liable for debarment from tendering for a period of three years, apart from any other appropriate contractual/legal action.
- (xxi) The firm should submit an affidavit on ₹ 100/- (**Rupees One hundred only**) **Non Judicial Stamp Paper** duly notarized that they have not abandoned any work of Union Government/ State Governments/ PSUø, etc. during the last 5 years as per **Annexure-‘F’** that they have not been **blacklisted**, debarred, declared non performer or expelled by Union Government/ State Governments/ PSUø/ University, etc. during the last 5 years.
- (xxii) A Solvency Certificate from applicantø Bank (Nationalized/Scheduled) that applicant is solvent for the Project Estimated Cost. The certificate should not be more than one year old from the date of submission of bid. A proforma is given at **Annexure-‘K’**.
- (xxiii) The applicant shall submit information about their past experience of **projects** of similar nature and complexity with information about magnitude of the Projects, Type of Projects, **Completion Certificate** from Client, Time Overrun if any, Cost overrun if any, (Fill enclosed **Annexure-‘B’**). MGAHV reserves the right to verify all credentials submitted by Bidder. Site visits and/or factory visit will be done, if required.
- (xxiv) The bidder will indemnify MGAHV, Wardha as the case may be, against all penal action that may be effected by any concerned authority for default in any labour regulation/PF/ESI and other statutory requirements of the relevant Acts/Laws related to the work of the contractor and will bear the legal charges, if any, and will pay the legal charges/dues directly to the concerned authority.
- (xxv) Signed copy of the **Checklist** as per proforma given at **Annexure-‘G’** must be enclosed alongwith Technical Bid.
- (xxvi) Signed copy of other related documents, mentioned in the tender document but not listed here.
- (xxvii) The condition of supply/procurement on piecemeal basis/staggered basis depending on requirement/availability of funds are applicable in this tender. Hence, the order of supply/procurement could be placed on piecemeal basis/staggered basis depending on requirement/availability of funds. However, the quoted rates will be valid till 180 days from the date of opening of tender.
- (xxviii) **The invited tender is an item rate tender.** The acceptance of the tender will rest with the MGAHV who do not bind themselves to accept lowest tender and reserve to themselves the authority to reject any or all the tenders received without assigning any reasons. MGAHV also reserve the right of accepting the whole or any part of the tender and will split the order partially and the Bidders shall be bound to perform the same at the rates quoted. All tenders in

which any of the prescribed conditions are not fulfilled or are incomplete in any respect, the Bidder are liable to be rejected. For this purpose Bidder shall quote rates for various items, which will be self-sufficient to meet their whole, costs for executing any/ every item. No demand for variations in rates for items executed shall be entertained on the plea of the MGAHV deciding to delete, alter, or reduce the quantities specified in respect of the any item.

- (xxix) Relevant test/approval certificate to be attached, if asked.
- (xxx) Complete details of machinery, equipment and tools with technological capabilities available in the manufacturing unit alongwith the photo.
- (xxxi) The OEM (Original Equipment Manufacturer) should have good manufacturing set up, powder coating facility, inspection, and quality control set up. Companies should have one of the most superior anti-rust treatment technologies, which will ensure a far longer life for all metallic components.
- (xxxii) Mere fulfilment of minimum eligibility criteria does not entitle the firm to demand that their financial bid be evaluated.

02. FINANCIAL BID

Financial Bid of only technically qualified tender will be opened before the Registrar, MGAHV, Wardha. Date, time and venue of opening of financial bids will be intimated to the valid Bidders by mail and telephone and notice will be uploaded on MGAHV website after evaluation of Technical Bids.

• FINANCIAL BID CONSIST OF FOLLOWING:

- (i) Financial Bid should be filled in all respects in the proforma provided with Tender document as **Annexure-A**. No other proforma will be acceptable.
- (ii) The cost is to be indicated for each items and it should be the execution of work/execution of item, inclusive of carrying charges and all taxes, as applicable.
- (iii) No extra charges/taxes over and above the quoted rate in any form will be borne by the MGAHV. The rate quoted will be firm and final and no amendment/ alternation to the rate quoted in the tender will be accepted at a later date.
- (iv) Rates will not be indicated in the Technical Bid and if indicated, then the Bid will be considered invalid.
- (v) Bidders should quote the rate both in words and figures in the tender form for each variety and in case of difference between the two, the rates given in words would be final and considered correct. Hence, it is suggested for the interest of bidders that they should carefully cross check the prices entered in figures with corresponding figures converted in words.

03. EVALUATION OF PROPOSALS AND AWARD CRITERIA

- (a) **Technical Bids Evaluation:** A Technical Evaluation Committee, constituted by the Honøble Vice-Chancellor of the MGAHV, Wardha will examine the Technical Bids. This would be a paper evaluation comprising of scrutiny of all documents required for the Technical Bid.

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- (b) Sample Evaluation:** After scrutiny of documents of tenders submitted in Technical Bid, Sample(s) of all/particular items may be asked to produce at MGAHV Campus, Wardha or a committee of the MGAHV may visit the workshop site of the manufacturer/ showroom, etc. and verify the sample and also machineries.

On satisfactory report of committee the Financial Bid of bidder will be opened. After scrutiny of documents of tenders submitted in Technical Bid, the bidder shall arrange for the mock up/display of the selected items for observation and approval of the committee in University premises at their own cost. The furniture approved by the committee will have to be procured from successful bidder for record keeping which will be utilized at the time of execution with prior permission of the committee.

(c) Financial Bids Evaluation:

- (i) The bidder may quote for all or maximum items mentioned under Schedule of Requirement (**Annexure-‘A’**).
- (ii) The Financial Bids of only technically qualified enlisted firms will be opened in the presence of the bidders or their authorized representative (maximum two), who choose to attend, at the **time, place and date, to be informed later** and whose documents as per schedule of requirements have been found meeting the laid down specifications/quantity rate/item rate/lump sum rate depend upon schedule and the Price Bid will be evaluated accordingly.
- (iii) If more than one bidder happens to quote the same lowest price, MGAHV reserves the right to split the order and award the contract to more than one bidder. The splitting in such case will be done on the basis of item wise lowest price quoted by the bidders.
- (iv) The condition of supply/ procurement on piecemeal basis/ staggered basis depending on requirement/ availability of funds are applicable in this tender. Hence, the order of supply/procurement could be placed on piecemeal basis/ staggered basis depending on requirement/availability of funds. However, the quoted rates will be valid till 180 days from the date of opening of tender.
- (v) The Financial Bids, received from bidders will be evaluated by a High Level Committee, constituted by the Hon'ble Vice-Chancellor of the MGAHV, Wardha for realistic prices. Depending upon the acceptance of the comparative statement of tenders (final prices), a Purchase Order may be placed to the successful bidder(s). The bidder(s) will be required to accept the Purchase order, entire into a contract for execution of work and execution of project as per terms and conditions mentioned in this Tender Document.
- (vi) Only those Tender shall be approved, whose sample(s) and Financial Bid are selected/ qualified/passed.
- (vii) The MGAHV reserves the right to accept or reject any or all tenders without assigning any reason and restrict the list of tendered contractors to any number deemed suitable by it, if too many applications are received satisfying the basic PQ (pre-qualification) criteria.

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04. CORRUPT OR FRAUDULENT PRACTICES

- (i) It is expected that the bidders who wish to bid for this project have highest standards of ethics.
- (ii) MGAHV will reject bid if it determines that the bidder recommended for award of work has engaged in corrupt or fraudulent practices while competing for this contract.
- (iii) MGAHV may declare a Bidder ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time determines that the Bidder has engaged in corrupt and fraudulent practices during the execution of contract.

◆ Section – III (Instructions to Bidders) ◆

01. REFERENCE FOR DOCUMENTATION

Please read the document carefully. In the event of an order, the order number must appear on order confirmation, correspondence, photos/drawing, invoices, shipping notes, packing and on any documents connected with the Purchase Order.

02. CONFIRMATION OF PURCHASE ORDER

In the event of an order the Bidder shall acknowledge receipt of Purchase Order within 07 days following the mailing of Purchase Order and shall thereby confirm his acceptance of the Purchase Order in its entirety without exceptions. This acknowledgement will bear on both Purchase Order and General Purchase Conditions.

03. EARNEST MONEY DEPOSIT (EMD) (Refundable without interest)

- a) An EMD of ₹ 1,60,000/- (**Rupees One Lakh Sixty thousand only**) by way of Account payee Demand Draft issued by any Nationalized/Scheduled Bank in favour of Finance Officer, MGAHV payable at Wardha to be attached with Technical bid.

☞ **Note :** ONLY EMD shall be exempted in case of Micro & Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small & Medium Enterprises (MSME) or are registered with the Central Purchase Organisation of the concerned Ministry or Department or start-up as recognized by Department of Industrial Policy & Promotion (DIPP). The bidders registered with MSME/DIPP/NSIC should attach a self-attested copy of valid Registration Certificate alongwith the Technical Bid (see Rule 170 of GFRs 2017). **The certificate should be specifically applicable for supply and installation of Office furniture in India.**

- b) EMD shall be valid for a period of three months (minimum).
- c) For unsuccessful bidders, the EMD (without interest) will be refunded within 30 days from the date of opening of Financial Bid. For successful bidder, EMD shall be released once Security Deposit is submitted. However, if the return of EMD is delayed for any reason, no interest/penalty shall be payable to the bidder.
- d) EMD will be forfeited in case of:
 - i. Failure of the bidder to honour their offer.

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- ii. Withdraw their offer before expiry of validity period.
 - iii. Inability to perform satisfactorily after receipt of order in case of successful bidder.
- e) Tender will be summarily rejected under following circumstances:
- i. EMD submitted in the form of cash/cheque.
 - ii. The EMD is not of prescribed value.
 - iii. Non submissions of EMD or NSIC/MSME exemption Certificate.

04. SUBMISSION OF TENDER

- i. Bidders shall sign on each page of this tender document and submit alongwith their offer as a token of acceptance of all terms & conditions.
- ii. The following must be clearly written on the outer sealed cover irrespective of single bid. Without sealed cover, the quotation will not be accepted:

<u>“TENDER FOR SUPPLY & INSTALLATION OF FURNITURE”</u>	
<u>Tender No. : MGAHV/008-PS/2018-19/03</u>	<u>Tender Date : 11.07.2018</u>
To	
The Registrar Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Post ó Hindi Vishwavidyalaya, Gandhi Hills, Wardha – 442 001 (Maharashtra)	
From _____	
Contact No.: Ph.(With STD) _____ Mob. No. _____ E-Mail ID : _____	

- iii. Tender should be sent by Indian Postal (Registered Post/Speed Post only) or may be submitted by hand in Central Post Office, Administrative Building, MGAHV, Wardha on all working days. In the interest of the bidders, they are requested to provide their contact Phone/Mobile No. and E-mail ID on the cover of the main sealed envelope for communication.
- iv. The tender submitted by courier/fax/e-mail or any other mode shall not be accepted. No correspondences will be entertained in this matter.
- v. Last date for submission of bids will be as per schedule mentioned in Tender Schedule above.
- vi. Late Tenders due to any reason, whatsoever, shall not be considered and the MGAHV, Wardha will not be responsible for any postal delay.
- vii. Document(s) submitted in connection with tender will not be returned.

05. ENCLOSURES

The Bidders must enclose the documents alongwith Tenders as per **Annexure-G**

06. BEST PRICE CLAUSE

In the case of -Successful Bidder(s)- the orders placed on them will be governed by the -Best Price Clause- under which the Bidder on whom the order is placed offers a lower rate/better terms (other than at which order is placed on the items tendered by MGAHV) to any party during the pendency of the order, the same price/terms will automatically be applicable to MGAHV with effect from the date of such lower rates offered by the vender to other parties.

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07. RISK PURCHASE CLAUSE

In the event of Contractor not meeting the indents placed by the MGAHV within the stipulated time, then MGAHV would be free to use the services of any others and recover the difference in such services and additional expenses incurred by the MGAHV from the Contractor. Insurance charges, if any, shall be borne by the supplier.

08. INSPECTION

In addition to any test conducted by the bidder under the contract or any applicable codes or standards, the materials shall be subject to inspection (including Third Party Inspection) at any time prior to shipment and/ or dispatch.

Unless otherwise specified in the contract, the inspection shall be carried out as per the relevant standards/scope of inspection provided alongwith the Purchase Order. All charges for third party inspections shall be borne by the bidder and MGAHV shall reimburse these charges at actual against documentary proof of payment (limited to amount indicated in the contract towards third party inspection) unless such inspection has become in-fructuous for any cause.

09. TRANSFER AND SUB-LETTING

The Bidders has no right to give, bargain, sell, assign or sublet or otherwise dispose of the resultant contract or any part thereof, as well as to give or to let a third party to take benefit or advantage of the resultant contract or any part thereof.

10. QUERY AND CLARIFICATIONS

In case of any contradiction noticed in this Tender or the bidder requires clarification(s) on technical specifications/Qualitative Requirements (QR), the same be got clarified within 07 (Seven) days from the date of publication of Tender on the University website, else decision/interpretation of MGAHV, Wardha in this regard would be final in all respect.

The interested parties may contact the following on all working days i.e. from Monday to Friday between 11:00 am to 05:00 pm to Shri Rajesh Arora, Assistant Registrar (Store & Purchase), MGAHV, Wardha. Tel. : 07152-255686 Email : spt.mgahv@gmail.com

11. DESPATCH INSTRUCTIONS

The goods shall be consigned in the name of consignees, viz. **The Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Posh Hindi Vishwavidyalaya, Gandhi Hills, Wardha-442001.** The seller shall intimate to the purchaser by fax No.:07152-247602, e-mail: registrar.mgahv@gmail.com or Speed Post at least 07 (Seven) working day in advance, the mode of transport and probable date of delivery of consignment. In case of damage or loss in transit, if any will be recoverable from the suppliers.

12. DELIVERY PERIOD

Max. 45-60 days for the entire quantity as per Purchase Order.

☞ Refer clause 11 of Section-IV related with delay beyond 60 days.

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13. RESPECT FOR DELIVERY DATES

- (i) In the event of an order the item of delivery as mentioned in the Purchase Order shall be the essence and no variation shall be permitted except with prior authorization in writing from the MGAHV.
- (ii) Goods should be delivered securely packed and in good order and condition at the place and within the time specified in the Purchase Order for their delivery.
- (iii) Bidder / supplier must ensure delivery of material in damage free and as per approved products failing which the MGAHV shall have the right to accept/reject goods and hold the supplier liable for non-performance of contract.

14. ELIGIBLE BIDDERS

- (i) **Bidder must be a competent firm/dealer in India in the business of Office furniture in India.** The bidder should be in the similar business for at least last 5 (five) years prior to the date of issue of this tender.
- (ii) The bidder should have completed at least **ONE** similar work not less than ₹ 80.00 Lakh OR **TWO** similar works not less than ₹ 40.00 Lakh each OR **THREE** similar works not less than ₹ 25.00 Lakh each in last five years ending 31.12.2017 for Govt. of India Ministry/ Department/ Undertaking/ PSU/ Autonomous body.

The bidders are required to submit supporting document for the past experience i.e. copy of the purchase order and work completion report etc. alongwith contact details of the end user. These documents would be subject to further verification by the client, if required. Submission of any false information would lead to forfeiture of EMD.

- (iii) The bidder should have total Average turnover of minimum ₹ 1 Crore in last 3 (three) financial years ending 31.12.2017.
 - (iv) The bidder should be an **authorised distributors/resellers** for the items mentioned in the Scope of Supply of the tender document in India.
 - (v) The bidders should have their **own branch office/ service centre** at Wardha/Nagpur or anywhere in Maharashtra or arrangement to provide onsite support through local dealer/ service provider at Wardha/Nagpur.
 - (vi) Bidder should be registered with Sales Tax & Income Tax Department of Government of India and should possess a valid **GST and PAN Registration/ Certificate as applicable.**
 - (vii) The firm should not have abandoned any work of Union Government/ State Governments/ PSUø, etc. during the last 5 years. They should also submit an affidavit that they have not been blacklisted, debarred, declared non-performer or expelled by Union Government/ State Governments/ PSUø etc. during the last 5 years.
 - (viii) The firm should have suitable qualified and experienced personnel for the successful completion of the works.
- ☞ **Note:** MGAHV reserves the right to award/ reject the orders to any particular bidder without assigning any reason thereof.

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15. AMENDMENT OF TENDER DOCUMENT

- (i) At any time prior to the deadline for submission of bids, MGAHV may, for any reason, whether on its own initiative or in response to the clarification request by a prospective bidder, modify the bid document.
- (ii) All prospective bidders who have purchased the bidding document will be notified of the amendment in writing, and such amendments/ modifications will be binding on them.
- (iii) MGAHV at its discretion may extend the deadline for the submission of bids if the bid document undergoes changes during the bidding period, in order to give prospective bidders time to take into the consideration the amendments while preparing their bids.
- (iv) Any change(s) in the terms and conditions and specifications will be notified on the MGAHV website (www.hindivishwa.org) ONLY and the bidders are requested to check the website for any corrigendum/ change. There would not be any newspaper advertisement towards the same. If any bidder misses the information published on the website and their bid is rejected, no complaint would be entertained.

◆ Section-IV (Other Terms and Conditions) ◆

01. PRICE

The price quoted shall be subject to following conditions:

- (i) The firm must be registered under Goods & Service Act, 2017 & mention GSTIN (Wherever applicable)
- (ii) Arrangement of all the documents related to taxation and road permits shall be the sole responsibility of the supplier.
- (iii) The rate of GST including surcharge alongwith Special Discount/concession admissible to MGAHV being Educational Institute of National importance may be specifically indicated in the tender.
- (iv) The quoted Net price per unit must be in INR only and should be inclusive of Basic Rate, insurance, packing, Delivery, Installation, Test run, Loading-unloading, GST and any other leviable taxes/charges till destination in the Proforma **Annexure-A**. Such details reflected outside the Proforma will not be accepted.
- (v) Bidders must attach copies of Govt. notification in support of all applicable Taxes/ Duties quoted in the offer.
- (vi) Bidders must attach copies of PAN card, GST registration certificate etc.
- (vii) No advance payment will be made by the MGAHV.

02. VALIDITY OF THE OFFER

Offer shall be valid for a period of 180 days from the due date of submission of offer. Necessary extension shall be sought by mutual consent of the contractor and the MGAHV, Wardha in writing within the validity period, if required.

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03. REPEAT ORDER CLAUSE

This contract has a Repeat Order Clause, wherein the Buyer i.e. MGAHV can order same quantity of the items under the present contract within six months from the date of successful completion of the contract, on existing terms and conditions of Contract. It will be entirely the discretion of Buyer to place the Repeat order or not.

04. BID CURRENCY

Prices of the equipments should be in Indian Rupees.

05. FALL CLAUSE

Fall clause will be applicable on this contract which is as follows:

- (i) The price charged for the items supplied under the contract by contractor shall in no event exceed the lowest price at which the Bidder sells the items or offers to sell items of identical description to any persons/organization during the currency of this contract.
- (ii) If at any time, during the period the Bidder reduces the sale price, sells or offer to sell such stores to any person/organization at a price lower than the price chargeable under the contract, he/they shall forthwith notify such reduction or sale to the MGAHV and the price payment.

06. GUARANTEE/WARRANTY

- (i) Minimum One year guarantees/warranty should be given for each article from the date of installation and minimum next 3 years spare parts will be supplied by the bidder.
- (ii) In case of any manufacturing defects found in the product, the same should be repaired/replaced and made good, on the cost of the supplier.

07. TERMS OF PAYMENT

- (i) 80% against certification of receipt of material in good condition, installation and due certification of the concerned authority and
- (ii) Balance 20% after test run, within a month.

09. SECURITY DEPOSIT/PERFORMANCE SECURITY

- (i) To ensure due performance of the contract, Performance Security is to be obtained from the successful bidder awarded the contract. Performance Security is to be obtained from every successful bidder irrespective of its registration status etc. This should be for an amount of 5% of the value of the Contract.
- (ii) The above security deposit shall be submitted by the bidder within one week from the date of receipt of Purchase Order.
- (iii) The bidder shall confirm his acceptance with security deposit. Acceptance without security deposit will be summarily rejected.
- (iv) Performance Security may be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Nationalized/Scheduled bank or Bank Guarantee from a Nationalized/Scheduled bank in an acceptable form safeguarding the purchasers interest in all respect.
- (v) On the written request of bidder Earnest Money Deposit alongwith tender shall

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be converted into security deposit & successful bidder shall have to credit balance amount of security deposit in the form mentioned above, while submitting agreement.

- (vi) Performance Security should remain valid for a period of 90 days, beyond the date of completion of all contractual obligations of the purchase order including warranty obligations and five percent security for defect liability period.
- (vii) The amount of Security Deposit shall be released upto 90 days of expiry of warranty.
- (viii) The Security deposit shall be forfeited in case the bidder fails to execute the order as per the tender conditions.

10. RIGHT TO REJECTION

- (i) The decision of the Vice-Chancellor, MGAHV, Wardha shall be final as to the quality of the materials and shall be binding upon the Bidders. In case, any of the article supplied not being found as per specification such article shall be liable to be rejected or replaced and any expenses or losses caused should be borne by the supplier. It should be ensured by the supplier that article supplied should be best in quality and free from any defects.
- (ii) The MGAHV reserve the right to reject any or all prospective applicants without assigning any reason and restrict the list of tendered contractors to any number deemed suitable by it, if too many applications are received satisfying the basic PQ criteria.
- (iii) The acceptance of article will be made only when the article are inspected and found up to the standard specifications and free from all defects.
- (iv) The rejected articles must be removed by the Bidders from the consignee's premises within 07 days from the date of the intimation about rejection at the risk and cost of the Bidder.
- (v) Sample may be provided if asked by MGAHV, Wardha and material item not conforming to sample will be rejected outright.
- (vi) The supplier would be liable to disqualification if he has made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document, record of poor performance such as abandoning work, not properly completing the contract, of financial failure/weakness etc.
- (vii) Any effort on the part of the bidder or his agent to exercise influence or to pressurize the MGAHV would result in rejection of his bid. Canvassing of any kind is prohibited.
- (viii) The MGAHV also reserves the right to increase or decrease the quantity of works at any stage or to cancel or reject any/all of the tendered items of works without assigning any reasons.

11. PENALTY FOR DELAYED SERVICES

- (a) The Penalty Clause will be as under: The Bidder fail to deliver the goods within the period specified in the tender form, the MGAHV authority may, at his discretion, allow an extension in time subject to recovery from the Bidder as agreed liquid damages, and not by way of penalty, a sum equal to the percentage of the value of

order which the Bidder has failed to supply for period of delay as stated below:-

Sr. No.	Period	Penalty on the value of Purchase Order (Excluding GST)
01	Delay up to 10 days	1%
02	Delay exceeding 10 days but not exceeding 20 days	2%
03	Delay exceeding 20 days but not exceeding one months	5%
04	Delay exceeding one month.	5% for each month & part thereof subject to maximum 10%

- (b) In case of failure to supply the goods within the prescribed time as mentioned above, the MGAHV shall be free to cancel the order and make purchases from the next higher Bidder or from the open market as the case may be. In that case the loss sustained by the MGAHV shall be recovered from the defaulting supplier. The MGAHV will be at liberty to recover the loss from the payment of earnest money/or any other pending claims of the supplier without prejudice to its general right to effect recovery from the supplier.

12. RECOVERY OF SUMS DUE

Whenever any claim against the Bidder for payment of a sum of money arises out of or under the contract, the MGAHV shall be entitled to recover such sums from any sum then due or which at any time thereafter may become due from the Bidder under this or any other contract with the Owner and should this sum be not sufficient to cover the recoverable amount the Bidder shall pay to the Owner on demand the balance remaining due.

13. NON-WAIVER

Failure of the MGAHV to insist upon any of the terms or conditions incorporated in the Tender Documents or failure or delay to exercise any right or remedies herein or by law or failure to properly notify Bidder in the event of breach, or the acceptance of, or payment of any goods here under or approval of design shall not release the Bidder and shall not be deemed to be a waiver of any right of MGAHV to insist upon the strict performance thereof or any of his or their rights or remedies as to any such goods regardless of when goods are shipped, received or accepted nor shall any purported oral modification or revision the order by Registrar act as waiver of the terms thereof.

14. FORCE MAJEURE

MGAHV may consider relaxing the penalty and delivery/ installation requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of Force Majeure. Force Majeure is defined as an event of effect that can not reasonably be anticipated such as acts of God (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful bidder's OEM premises.

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(with office seal)

15. CANCELLATION/TERMINATION OF CONTRACT/PURCHASE ORDER

- (a) In the event of an order, the MGAHV reserves the right to cancel the order or any part thereof and shall be entitled to rescind the contract wholly or in a written notice to the bidder if,
 - i. Specified delivery schedule is not adhered to beyond 3 months from due date unless specifically requested by the user.
 - ii. Laid down specifications are not adhered to or when the performance of the contract is unsatisfactory.
 - iii. Purchase Order terms and conditions are violated for the reason of insolvency of the supplier.
- (b) Upon receipt of the said cancellation notice, the Bidder shall discontinue supply on the Order and matters connected with it.
- (c) The MGAHV in that event will be entitled to procure the requirement from open market and recover the excess payment over the Bidder's agreed price, if any, from the Bidder's reserving to itself the right to forfeit the security deposit, if any, made by the Bidder against the contract.

16. JURISDICTION

Notwithstanding any other court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of a suit, any and all actions and proceeding arising out of or relative to the contract (including any arbitration in terms thereof) shall lie only in the Court of Competent Civil jurisdiction in this behalf at Wardha/Nagpur and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other Courts.

17. ARBITRATION

Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement arises between the parties or their respective representatives or assignees, at any time, in connection with Supply Order, meaning, operation, effect, interpretation or out of the contract or breach thereof, the same shall be referred for arbitration and the Umpire shall be appointed by the Vice-Chancellor, MGAHV, Wardha & the decision of the Arbitrator so appointed shall be final and binding on the supplier.

REGISTRAR

Authorised Signatory
(with office seal)

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

**EXPERIENCE OF COMPLETION OF PROJECTS OF
SIMILAR NATURE & COMPLEXITY**

(Last 5 years ending 31.12.2017)

Sl. No.	Name of work / project and location	Owner or sponsoring organization	Cost of work in Lakh	Date of commencement as per contract	Date of completion	Actual date of completion	Name and address/ telephone number of officer to whom reference may be made	Remarks

Date: _____

Place: _____

*Authorised signatory**Name :**Designation :**Address :**Contact No. :**(Office seal)*

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

ANNUAL TURN OVER OF THE FIRM FOR LAST 3 YEARS

(Financial years ending 31.03.2017)

Financial Year	Annual Turn Over in Indian Rupees (or equivalent to Indian Rupees) as per Audited Balance Sheet
2014-15	Rs.
2015-16	Rs.
2016-17	Rs.
Average Annual Turnover over the past three years	Rs.

BALANCE SHEET AND P&L ACCOUNT

Financial information in Rs. (In Lakh)	For year 2012-13	For year 2013-14	For year 2014-15	For year 2015-16	For year 2016-17
1. Total Assets					
2. Current Assets					
3. Total Liabilities					
4. Current Liabilities					
5. Profit before Tax					
6. Profit after Tax					
7. Net Worth					

*Authorised signatory**Registered Chartered Accountant**Name :**Designation :**(Office seal)***Note : The above data is to be supported by audited balance sheets**

1. Attach copies of audited balance sheets duly certified by the chartered accountant for all three years (2014-15, 2015-16 & 2016-17). Audited Balance sheet should mention the membership number of chartered accountant issued by ICAI alongwith full address.
2. Attach recent solvency certificate from bankers.

TENDER SUBMISSION LETTER
(To be given on Company/Firms Letter head)

To

The Registrar
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
Post Hindi Vishwavidyalaya, Gandhi Hills,
Wardha-442 001 (Maharashtra)

Sub. : Submission of Tender for supply and installation of Furniture items to MGAHV Campus at Wardha (Maharashtra)

Ref. : Tender No. MGAHV/008-PS/2018-19/03 dated 11.07.2018

Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned Tender/Work website (s) namely: _____ as per your advertisement, given in the mentioned website(s).
2. I/We hereby certify that I/we have read the entire terms & conditions of the tender documents from Page. No. _____ to _____ (including all documents like Annexure(s), Schedules(s) etc.) which form part of the contract agreement and I/We shall abide hereby by the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by the MGAHV too have all been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/Corrigendum(s) in its totally/entirely.
5. In case any proviso of this tender is found violated, then for MGAHV shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said Earnest Money Deposit absolutely.
6. I/We hereby certify that all the statements made and information supplied in the enclosed proformas/Annexures to ~~As to~~ ~~Lo~~ and accompanying statement are true and correct.
7. I/We have furnished all information and details necessary for tender and have no further pertinent information to supply.
8. I/We authorize the MGAHV to approach individuals, employees, firms and corporation to verify our competence and general reputation and also authorize the technical team of MGAHV to visit the manufacturing unit/ showroom etc.
9. I/We have submitted the necessary documents in support of our suitability, technical knowhow and capability for having successfully completed the works. *(The attested documents are enclosed with the application).*

10. I / We also confirm that in the event of my / our tender being accepted, I / we hereby undertake to furnish Performance Security, as applicable in the form of Demand Draft.
11. I / We further undertake that our offer shall remain valid for acceptance for a period of 180 days from the date of opening of tender.
12. We undertake that our company is not under the declaration of ineligibility for corrupt & fraudulent practices. We also undertake that our company has not been blacklisted by any Govt. entity in India/abroad till today.

Date: _____

Place: _____

Authorised signatory

Name :

Designation :

Address :

Contact No. :

(Office seal)

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

UNDERTAKING FOR ONSITE SUPPORT DURING WARRANTY*(To be given on Company/Firms Letter head)*

To

The Registrar
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
Post Hindi Vishwavidyalaya, Gandhi Hills,
Wardha-442 001 (Maharashtra)

Sub. : Undertaking to the effect that onsite support during the warranty at MGAHV, Wardha (Maharashtra) will be provided by <Company Name> through its own Branch Office/ Service Centre/ Local Partner.

Sir,

This has a reference to your Tender No. í í í dated for supply and installation of ffurniture at MGAHV, Wardha (Maharashtra).

We undertake to provide the onsite support at MGAHV, Wardha (Maharashtra) during the period of warranty through our own Branch Office/ Service Centre/ Local Partner. In case <Company Name> is a successful Bidder, Details viz. Name, Address, Contact Person, Telephone/ Fax, Email etc. of our own Branch Office/ Service Centre/ local partner alongwith an undertaking from the local Dealer/Service Provider (if applicable) will be submitted by <Company Name> within 30 (thirty) days of the receipt of Supply Order from MGAHV, Wardha (Maharashtra).

Thanking you,

Yours faithfully,

Date: _____

Authorised signatory

Place: _____

Name :

Designation :

(Office seal)

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

NON BLACK LISTING CERTIFICATE*(on ₹ 100/- (Rupees One hundred only) Non Judicial Stamp paper duly Notarized)*

I _____ Son of Shri _____ age
about _____ by profession proprietor/partner of M/s. _____ having
registered office at _____ do hereby solemnly affirm and declare as under:-

- i) Undertakes to the effort that any Government Organisation does not blacklist our firm.
- ii) I am not Proprietor/Partners/Director of any other firm or business with whom Government has banned/suspended business dealing the last five years.
- iii) I do not have any concern/subsidiaries, blacklisted by any Government Organization.
- iv) All works have been completed on time and no work/works is/are laying pending/sick/delay.

Date: _____

Place: _____

*Authorised signatory**Name :**Designation :**Address :**Contact No. :*

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

CHECK LIST*(To be given on Company/Firms Letter head)*

Sr. No.	Requirement Profile of Bidder	{Yes/No}	Documentary Evidences enclosed (Yes/No)
1.	Technical Bid alongwith catalogue technical literature, photos and other enclosures/annexures with proper seal and signature of authorized person on each page of the bid submitted.		
2.	Demand Draft for ₹ 1,500/- (Rupees One Thousand Five Hundred only) towards Tender Document Fee		
3.	Demand Draft towards Earnest Money Deposit of ₹ 1,60,000/- (Rupees One Lakh Sixty Thousand Only)		
4.	Copy of GST Registration Certificate		
5.	Copy of PAN Card		
6.	Submission of offer (Price Bid) as per Annexure-‘A’ alongwith <i>Deviation sheet</i> .		
7.	Copy of Supply Orders for Contracts/Agreements issued by/ signed with Government of India (Ministry/Department/ Undertaking/PSU/Autonomous body) for similar work, executed by the bidders in last 5 (five) years ending 31.12.2017 alongwith the completion certificate duly issued by the end user. as per Annexure-‘B’		
8.	Turn Over including copies audited balance sheet duly certified by the C.A. for the last 3 years. i.e. 2014-15, 2015-16 and 2016-17 of the firm as per Annexure-‘C’ .		
9.	Tender Submission Letter by the bidder as per Annexure-‘D’		
10.	Undertaking for onsite support during warranty as per Annexure-‘E’		
11.	Non black listing certificate as per Annexure-‘F’		
12.	Check list as per Annexure-‘G’		
13.	Authorization to sign the bid document as per Annexure-‘H’		

14.	Manufacturers authorization form as per Annexure-‘P’		
15.	Solvency Certificate as per Annexure-‘K’		
16.	Proforma for Refund of EMD Annexure-‘L’		
17.	Undertaking on ₹ 100/- non-judicial stamp paper by original firm regarding responsibility for performance of dealers.		
18.	Details of Manpower of the Manufacturer/Company		
19.	Complete details of machinery, equipment and tools with technological capabilities available in the manufacturing unit alongwith the photo.		
20.	Any other relevant necessary information enclosed but not mentioned above		

Date: _____

Place: _____

Authorised signatory

Name :

Designation :

Address :

Contact No. :

(Office seal)

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

AUTHORIZATION TO SIGN THE BID DOCUMENT*(To be given on Company/Firms Letter head)*

To

The Registrar
 Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
 Post Hindi Vishwavidyalaya, Gandhi Hills,
Wardha-442 001 (Maharashtra)

Sir,

This has a reference to your tender no. dated for supply and installation of furniture for Class Rooms, Hostel, Offices and Conference Rooms of the University at Wardha campus.

It is hereby confirmed that, Sh./Smt. working as í í í í .í í í í ... is entitled to act on behalf of our Corporation/Company/ Firm/Organization and empowered to sign this document as well as such other documents, which may be required in this connection.

The specimen signature of Sh./ Smt.í í í í í í í í í í í í í ..í . is as given below.

(Signature 1)**(Signature 2)**

I,, certify that I am <designation> of <company>, and that Sh./ Smt whose specimen signatures are given above is authorized to bind the corporation by authority of its governing body.

Date: _____**Place:** _____***Authorised signatory******Name :******Designation :******(Office seal)***

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

MANUFACTURER'S AUTHORIZATION FORM*(To be given on Company/Firms Letter head)*

To

The Registrar
Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
Post Hindi Vishwavidyalaya, Gandhi Hills,
Wardha-442 001 (Maharashtra)

Sir,

I/We _____ who are established and reputable manufacturer
_____ having factories at _____
(Name and address of Agent) to submit a bid, negotiate and receive the order from you
against your tender enquiry.

No company of firm of individual other than M/s. _____
is authorized to bid, and conclude the contract in regard to this business.

I/We hereby extend our full guarantee and warranty as per Clause 06 of Section-IV the
Terms and Conditions of Contract for the service offered by the above firm.

Yours faithfully,

Date: _____

Authorised signatory

Place: _____

Name :

Designation :

(Office seal)

☞ **Note :** This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bid the manufacturer. It should be included by the Bidder in its Technical Bid.

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

TECHNICAL BID

Sr.No.	Particulars	Details
1.	Name of the Bidder/Firm	
	Complete registered address of the Bidder/Firm	
	Telephone No. (with STD Code)	
	Fax No.	
	E-mail	
	Website (if any)	
	Name of the Contact person and Mobile/Tel. No.	
2.	<div> <div>Details of Document Fee</div> <div> Amount : ₹ _____ (in words _____) DD No _____ .. date _____ Name of the Bank </div> </div> <div> <div>Details of EMD</div> <div> Amount : ₹ _____ (in words _____) DD No _____ .. date _____ Name of the Bank </div> </div> <div> I/We am/are exempted from payment of EMD. Valid Exemption Certificate issued by the competent authority is enclosed. </div>	Yes/No
3.	PAN (Enclosed self attested copy)	Yes/No
4.	Income Tax returns enclosed for last 3 years	Yes/No
5.	GST Number (Enclosed self attested copy)	Yes/No
6.	Legal status of the applicant (attach copies of original document) Defining the legal status (a) An Individual (b) A Proprietary firm (c) A Firm in partnership (d) A Limited company or Corporation	
7.	Since when the applicant has been in business. Provide documentary proof.	
8.	Particulars of registration with various Government bodies (attach self attested photocopy). <div> Organization/Place of Registration Registration No. </div> (a) (b) (c) (d)	

9.	Names and Titles of Directors & Officers with designation to be concerned with this work	
10.	Details of Manpower of the Manufacturer/Company	
11.	Designation of individuals authorized to act for the Company/Firm	
12.	Work experience in Govt. Organization, if any	
13.	Black listed by any University/PSU banks/ Govt. organisations.	Yes/No
14.	Was the applicant ever required to suspend the works for a period of more than six months continuously after award of work. If so, give the name of the project and reasons of suspension of work.	
15.	Has the applicant, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	
16.	Has the applicant, or any constituent partner in case of partnership firm, ever been debarred/black listed for tendering in any organization at any time? If so, give details.	
17.	Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
18.	Complete details of machinery, equipment and tools with technological capabilities available in the manufacturing unit alongwith the photo.	
19.	Any other relevant information considered necessary but not included above.	



Note:

- i. Attested Photo copies of above for proof should be attached.
- ii. Original copies should be provided at the time of opening tender.

Date: _____

Place: _____

Authorised signatory

Name :

Designation :

Address :

Contact No. :

(Office seal)

Tender No. : MGAHV/008-PS/2018-19/03

Date: 11.07.2018

SOLVENCY CERTIFICATE*(To be issued by a Nationalized/Scheduled Bank)*

This is certified that to the best of our knowledge and information M/s./Shri/Smt. _____ having address _____
_____ a customer of our bank are/is respectable and can
be considered solvent/financially sound for any engagement upto Rs. _____
(Rupees _____).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)

Name, No., Seal of Bank

☞ **Note:** In case of partnership firm, certificate to include names of all partners as recorded with the bank.

PROFORMA FOR REFUND OF EMD*(To be given on Company/Firms Letter head)*

To

The Registrar
 Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya
 Post Hindi Vishwavidyalaya, Gandhi Hills,
Wardha-442 001 (Maharashtra)

**Subject : Request for refund of EMD against Tender No. MGAHV/008-PS/2018-19/03
 dated 11.07.2018.**

Sir,

I request you that the EMD deposited by me against tender mentioned above due on 11/07/2018 quoted for the Furniture items as per details given below may kindly be refunded:

DD No.	Date	Amount (in Rs.)
		In figure : _____ In words (Rupees _____)

Date: _____

Authorised signatory

Place: _____

Name :

Designation :

(Office seal)

☞ Note: Any time in between the processing if the claim is found wrong/false it will attracts legal actions against the applicant.

PRE-RECEIPT

Received Rs. _____ (Rupees _____ only)
 from the Registrar, Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha
 against refund of EMD deposited against Tender No. MGAHV/008-PS/2018-19/03
 dated 11.07.2018.

Date: _____

Authorised signatory

Place: _____



Name :


Designation :




(Office seal)




PROFORMA FOR SUBMISSION OF OFFER (PRICE BID)
{TO BE FILLED BY THE BIDDER}





- i) Tenderers are requested to read the instructions given at the bottom of Price Bid proforma carefully before filling the same.
ii) Currency to be mentioned in columns given below:





S. No.	Name of item (s) with Specification	Sample Image (for reference)	Quantity (Approx.) in Units	Make and Model	Basic Rate per unit (Rs)	GST, if any		Any other levy able Taxes, Duties and Charges/ surcharges with name (Rs. and ssss%)	Net Price per unit (Rs. in words and figures)
(a)	(b)	(c)	(d)	(e)	(f)	(g)		(h)	(i)
						Rs.	%		
1.	Executive Table “ Table:1800Wx900Dx740H LHS ERU size:1050 Wx450Dx705, Pedestal- 646Hx390Wx440D “ Size shall be 1800 Width mm x 900 Depth mm x 740 Height mm. Table top shall be 25 mm thick plain particle board (PPB) Clad with 0.6 mm thick post formed laminate and 1 mm thick backing laminate (bill). Flat edge duly sealed with 2mm thick PVC beading. The modesty shall be 18 mm thick plain particle board (PPB) Clad with 1.0 mm thick decorative laminate (DL) on both sides. Edge Sealed with 2 mm thick PVC beading. Free standing pedestal for the table with castors size 646Hx390Wx440D. LHS size shall be 1050 Width x 450 Depth x 705 Height. The top of LHS shall be 25 mm thick plain particle board (PPB) Clad with 0.6 mm thick post formed laminate and 1 mm thick Backing Laminate (BDL). Flat Edge duly sealed with 2 mm thick PVC beading. The Modesty shall be 18 mm thick plain particle board (PPB) Clad with 1.0 mm thick Decorative Laminate (DL) on both sides. Edge sealed with 2 mm thick PVC Beading.		05 Nos.						
2.	Executive Chair ÉHIGH BACK SIZE: 51.8 cm. (W) x75.2 cm. (H) *SEATSIZE: 49.0cm. (W) x 48.8 cm. (D) É SEAT/BACK ASSEMBLY : The seat & back is made up of 1.2±0.1 cm the hot pressed plywood measured as per QA method described in OCP-QLTA-PL14-18; upholstered with synthetic leather over molded High Resilience Polyurethane foam. É HIGH RESILIENCE (HR) POLY URETHANE FOAM : The HR poly urethane foam is molded with density=55+1-2kg/m3 and hardness 16±2 kef as per IS:7888 for 25% compression: ÉARM RESTS : The adjust able arm rest is designed with the following features: ÉUp-Down adjustment- 8 steps (8.0±0.5cm range) ÉHeight adjustable armrest structure which is chrome plated & fitted with an armrest top. ÉFixed Armrest Top is PU molded over metal insert. É (A) FRONT PIVOT SYN CHROME MECHANISM: The adjustable tilting mechanisms designed with the following features. ÉSingle point control .1, ÉFront-pivot for tilt with feet resting on ground ensuring more comfort. 111.		05 Nos.						






	<p>ÉTilt tension adjustment. 3, É4-position locking with anti-shock feature. ÉSeat/back tilting ratio of 1:2. (B) BACK HEIGHT ADJUSTABILITY: Back can be adjusted in 5 positi; b0001 anuall yr. ÉStroke of height adjustable spine is 7 cm. Back height adjustability is applicable for for High back and Mid back chair. É PNEUMATIC HEIGHT ADJUSTMENT: The pneumatic height adjustment has an adjustment stroke of 10.0 ± 0.3 cm. ÉPEDESTAL ASSEMBLY WITH CASTORS: The pedestal is High Pressure Die cast polished Aluminum and fitted with 5 nos. twin wheel castors. The pedestal is 65.0 ± 0.5 cm. pitch-center dia. (75.0 ± 1.0 cm. With castors.) ÉTWIN WHEEL CASTOR: The twin wheel castors are injection molded in black PP. ÉTUBULAR VISITOR FRAME (Visitor Chair): The tubular frame is powder coated (DFT 40-60 microns) cantilever structure & made of Dia. 02.54 ± 0.03 cm.x 0.2 ± 0.016 cm. thk. ÉM.S. E.R.W. Tube with a connecting M.S. Spine welded to it. Back spine is fitted to the frame.</p>								
3.	<p>Visitor Chair ÉBack: (W)50.0 cm x (H)49.0 Cm, Seat: (W) 50.0 cmx (D) 46.5 cm Overall Dimensions of Chair, Seat Height -45.0 cm. Height -81.5 cm. Width & Depth of Chair as measured from pedestal -Width-59.0 cm and Depth-63.0 cm. ÉSEAT/BACK ASSEMBLY: The seat/back shall be made up of 1.2 ± 0.1 cm thick hot pressed plywood and upholstered with fabric and moulded Polyurethane foam together with moulded seat and back covers. The back foam shall be designed with contoured lumbar support for extra comfort. The dimensions of back shall be-(W)50.0 cm x (H)49.0 Cm and of seat shall be-50.0 cm (W) x 46.5 cm. (D). ÉHIGH RESILIENCE (HR) POLYURETHANE FOAM: The HR Polyurethane foam shall be moulded with density 45 ± 2 kg/m³-and Hardness load 16 ± 2 kg for 25% compression. É SEAT/BACK COVERS: The seat cover shall be injection moulded in black co-polymer polypropylene and back cover should be vacuum formed from ABS sheets. ÉARMRESTS: The one-piece armrests shall be made of black integral skin polyurethane with 50-70 Shore 'A' Hardness and reinforced with M.S. insert. The armrests shall be scratch and weather resistant. The armrests shall be fitted to the seat with seat/armrest connecting strip assembly made of 0.5 ± 0.05-cm. thick HR steel. 5. TUBULAR UNDERSTRUCTURE: The tubular frame shall be cantilever type & made.</p>		36 Nos.						


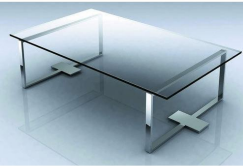
6.	<p>Visitor Chair ÉMID BACK SIZE 49.0 cm. (W) x 47.0 cm. (H) SEAT SIZE 49.0 cm. (W) x 44.0 cm. (D) ÉSEAT/BACK ASSEMBLY: The seat and back should be made up of 1.2±0.1 cm. thick hot pressed plywood and upholstered with fabric and molded Polyurethane foam with PVC lipping all around. The back foam should be designed with contoured lumbar support for extra comfort. ÉHIGH RESILIENCE (HR) POLYURETHANE FOAM: The HR polyurethane foam should be molded with density = 45 ±2 kg/m3/ and hardness load 16 ± 2 kef for 25% compression. ÉTUBULAR FRAME: The tubular frame should be cantilever type& made of 2.54 ±0.03cm x 0.2 ±0.016 cm. thk. M.S. E.R.W. tube and black powder coated (DFT 40-60 microns).</p>		48 Nos.						
7.	<p>A) Executive Table (Option-1) ÉLinea TABLES -1650 x 750, ERU 900, W X 450 D WITH MAIN DESK ÉPEDESTAL-390 MM W X 435 MM D X 646 MM HT ÉProviding & Placing 25 mm thk. Pre Laminated rectangular works ur face with PVC lipping, At work to height 750 mm, Having under structure in linea system comprising of M.S. Powder coated legs, cross connectors, power box access flap, cable pole, metal modesty to main table, ERU 900 WX 450D with main desk nova pedestal full ht free standing metal front 3 Dr=2 Box+ 1 file of size 390 mm W x 435 MM D x 646 mm HT central locking.</p>		10 Nos.						
	<p>B) Executive Table (Option-2) ÉTable Size : 3x6, Pedestal 3 drawer Particle board with 2mm edge banding (PVC) 25 mm thick top, 18 mm thick body. There shall be locking provided for top drawers only, attractive black color handles for all drawers plus only one color is available beech. It shall have one drawer (RHS) & HDU attachment on one side & 3 drawer unit on the other side (LHS of user).</p>	--							
8.	<p>A) Executive Chair (Option-1) ÉSEAT SIZE 51.0 cm.(W) X 48.0 cm.(D) ÉHIGH RESILIENCE (HR) POLY URETHANE FOAM : The HR poly urethane foam for seat and back should be molded with density = 45 +/-2 kg/m³ and Hardness load 16 ± 2 kef for 25% compression. ÉARM RESTS: The armrest top should be made of molded polyurethane (P.U) and mounted on to a fixed type M.S. tubular armrest support chrome plated. The arm support has static vertical adjustment of ±1.5±0.05 cm. FRONT PIVOT SYNCHRO mechanism: The mechanism should be designed with the following features: É360° revolving type. ÉSingle point control. ÉFront pivot for tilt with feet resting on ground ensuring more comfort. ÉTilt tension adjustment. É4-position locking with anti-shock feature. ÉSeat back tilting ratio of 1:2. É PNEUMATIC HEIGHT ADJUSTMENT: The pneumatic height adjustment has an adjustment of 9.0 ±0.3 cm. PEDESTAL ASSEMBLY : The pedestal should be fabricated from 0.2±0.02 cm thick HR sheet (should be : DD 1079 / HR skin pass), chrome plated and assembled with injection molded black polypropylene hub cap and 5 nos. twin wheel castors. The pedestal should be</p>		12 Nos.						








	66.0 ±0.5 cm. Pitch-center dia. (76.0 ±1.0 cm. with castors). ÉTWIN WHEEL CASTORS: The twin wheel castors should be injection molded in black Nylon.							
	B) Executive Chair (Option-2) High back, leather finish, steel base Push back mechanism, Class III hydraulic	--						
9.	C) Visitor Chair ÉBACK SIZE: 49.5 cm (W) X 45.5 cm. (H) SEAT SIZE: 49.5 cm. (W) X 43.0 cm.(D) ÉSEAT/BACK ASSEMBLY: The seat and back should be made up of 1.2±0.1 cm. thick hot pressed plywood and upholstered with fabric and molded Polyurethane foam with PVC lipping all around. The back foam should be designed with contoured lumbar support for extra comfort. ÉHIGH RESILIENCE (HR) POLY URETHANE FOAM: The HR poly urethane foam should be molded with density =45+1-2 kg/m3 and hardness load 16 ± 2 kef for 25% compression. ÉARMRESTS: The one-piece armrests made of black integral skin polyurethane with 50-70 Shore Hardness and reinforced with M.S. insert. The armrests should be scratch and weather resistant tent. The armrests should be fitted to the seat with seat armrest connecting bracket made of 0.3 ±0.022 cm. the. HR steel. 4.FIXED TYPE mechanism: The fixed type mechanism should be without back tilt. ÉTUBULAR UNDERSTRUCTURE: The understructure should be made of Ø2.54 2.54±0. 03 cm.x 0.2±0.016 cm. thk. M.S.E.R.W. tube and black powder coated (DFT40-60 microns)		209 Nos.					
10.	A) Office Table (Option-1) ÉTable size 1500 W x 750 D x 750 H ÉTable size shall be 1500 Width mm x 750 Depth mm x 750 Height mm. The table top shall be made of pre- laminated particle board with 18 mm thick and 15 mm thick under structure covered with PVC lipping. There shall be locking provided for top drawers only, attractive black color handles for all drawers plus only one color is available beech. It shall have one drawer (RHS) & HDU attachment on one side & 3 drawer unit on the other side (LHS of user). B) Office Table (Option-2) ÉTable Size : W-1365, D-680, H-750 in mm, One side storage ÉHaving 3 drawer on both the sides	 --	07 Nos.					
11.	A) Chair (Option-1) ÉThe cushioned seat assembly consists of seat base molded in glass-filled Poly-amide, molded Polyurethane foam & upholstered with high stretch knitted polyester fabric. The cushioned back assembly consists of back inner molded in Polypropylene in-situ molded with Polyurethane foam & upholstered with high stretch knitted polyester fabric. The HR polyurethane foam used in seat and back cushion is molded in Density 45±2 kg/m3, and hardness load 16 ± 2 kef as per 15:7888 for 25% compression. Full Back Size: 45.5 cm. (W) x 53.0 cm. (H) * Mid Back Size: 44.0 cm (W) x 46.0 cm. (H) *Seat Size :48.5 cm. (W) x 47.0 cm. (D)		24 Nos.					





	B) Chair (Option-2) Medium back, leather finish, steel base, hydraulic Mechanism Push back/Multiposition	--						
12.	Computer Table ÉSize: W:1200 mm x D:600 mm x H: 750 mm ÉOne side locker drawer, key board, back pack, Locking system, 36 mm thick top ÉCompletely made up of pre laminated board mounted in level adjuster to accommodate PC systems in a single unit i.e. CPU, Monitor, and Printer, Pull out keyboard tray. Slot for computer, network, power cable, Storage shelf for print out, lockable drawer		64 Nos.					
13.	Visitor Chair (with arm) ÉSeat back cushion, oval steel pipe, leather finish Écushion on handle, two legs in front & U Shape round pipe frame is back		289 Nos.					
14.	A) Plain Almirah (Option-1 : without Locker) ÉOverall Dimensions of almirah= plain shall have an overall size of 916 mm(W) x486 mm(D) x1980 mm(H) with welded construction. It should have the shelf thickness of 0.7 mm, Back thickness of 0.8 mm, Door thickness of 0.8 mm (high yield strength) and all other components shall have a thickness of 0.9 mm. These components shall be made of CRCA -DØ grade high yield strength as per IS:513. The Strobel Plain should have a handle and Three way locking mechanism with Shooting Bolts. It should have a height wise adjustable shelf mounting which shall have a Uniformly Distributed Load Capacity of ma x 40 Kg. It should also have a M 10 Screw Type Leveler with Hex plastic base. The finishing shall include Epoxy powder coated to the thickness of 50 microns (+/- 10). Plenty of color options and shelving options shall be available.		29 Nos.					
	B) Plain Almirah (Option-2 :without Locker) É04 Compartment office Type plain É Size: 78öx36öx19ö Approx 50 kg & above, ÉWithout Locker, 03 Shelf, Powder coated ÉDoor Almirah is made up of CRCA Sheet of 20 gauze all the three side and back 22 gauze. ÉDoor Stiffer from inside in full height; top hut s section liver rod 12 mm round, hinges 6 nos. 75 mm x 16 mm in 3 in each side, leg height 125 mm ÉAll the sheet metal components are given with anti-rust yellow passivation treatments prior to painting. All the sheet metal components coated with superior quality oven backed paint for long lasting finish ÉThe Door is locked by Stainless Steel key with 6-lever brass lock. There is a 3 way bolting device for locking the Almirah							









15.	Plain Almirah (with mirror without Locker) É04 Compartment office Type plain ÉPowder coated Mirror Size: 4'(length) x 1'(width) x 3mm (thickness) É Size: 78öx36öx19ö Approx 50 kg & above, ÉWithout Locker, 03 Shelf, Powder coated ÉDoor Almirah is made up of CRCA Sheet of 20 gauze all the three side and back 22 gauze. ÉDoor Stiffer from inside in full height; top hut s section liver rod 12 mm round, hinges 6 nos. 75 mm x 16 mm in 3 in each side, leg height 125 mm ÉAll the sheet metal components are given with anti-rust yellow passivation treatments prior to painting. All the sheet metal components coated with superior quality oven backed paint for long lasting finish ÉThe Door is locked by Stainless Steel key with 6-lever brass lock. There is a 3 way bolting device for locking the Almirah		62 Nos.						
16.	Revolving Bar Stool É with round Back, without Handel ÉSteel finish, Hydrolic, leather finish, foot rest.		60 Nos.						
17.	Book shelf É4 door Book case is 66ö x 33ö x 12ö ÉIt is having four glass door compartments. É All the sheet metal components are made from prime quality CRCA sheet confirming IS: 513-1986 É All the sheet metal components coated with superior quality oven baked paint for long lasting finish ÉAll the sheet metal components are given with anti rust yellow passivation treatments prior to painting. ÉNylon roller ensures smooth door operation of the book case. ÉThe entire door is locked by single key.		57 Nos.						
18.	A) Desk-Bench (Option-1) ÉTWO SEATER SIZE MARK 4 FRONT +REAR MODULES - PLT - 1240x795x707 All side metal frames and cross connectors are made from combination of 25.4 x 1.2 mm the (approx. 18 SWG) Round ERW tubes, 31.8x1.2 mm the (approx. 18 SWG) Round ERW tubes and 28.6x1.2mm the (approx. 18 SWG) Round ERW tubes (As per IS:7138) which are welded together. The Welded structures and cross connectors are coated with min. 45-micron thickness of epoxy polyester coating. Back supports which are provided at the rear back are made of 50.8 x 25.4 x 1.2 mm the (approx. 18 SWG) rectangular ERW tubes (As per IS:7138). The tubes are coated with min. 45-micron thickness of epoxy polyester coating. The storage shelves are made from 0.6mm the MS sheet (As per IS:513) fixed below the desk top panel and are coated with min. 45-micron thickness of epoxy polyester coating. Hooks are provided on the vertical side frames on both sides of the desk for hanging bags/bottles. They are made from 2 mm the MS		330 Nos.						






	<p>sheet (As per IS:513) and are coated with min. 45-micron thickness of epoxy polyester coating. The under structure is assembled using M6 trilobular screws (As per DIN 7500) with Zn blue plating (As per IS 1573:1986). Compact Laminate seat and back panels are assembled using M6 Countersunk trilobular screws (As per DIN 7500) with Zn black plating (As per IS 1573:1986). Spacers are provided on the top of round tubes for wooden panels fixing. They are made of PP Glass filled (30%). Caps made of PP copolymer (3530 Grade) are also provided on the rear frames adding more aesthetic value to the product. M6 high tensile TVS make bolt(Class 8.8) with glass filled nylon level adjustors are provided at the bottom of under structure to take care of unevenness in floor with height adjustment of approx. 15 mm.</p> <p>B) SEPARATE Desk-Bench (Option-2) a) Desk : 16"W x 42"L x 31"H ÉShelves : Made out of 18 mm curvica post forming top with edge binding, Seat & Back : Made in 20 gauge CRCA perforated sheet in powder coated fitted with 25 mm round pipe with powder coated. b) Bench : 14"W x 42"L x 18"H ÉBench Rest : 8"W x 42"L x 31"H, Structure : 16 gauge CRCA, 60 mm Oval Pipe and 25 & 18 mm square pipe with powder coated</p>								
19.	<p>News Paper Reading Stand ÉSize : 42x30x24 É18mm Plywood É12mm Plywood Formica ÉLock Handel</p>		06 Nos.						
20.	<p>Notice Board ÉSize : 3øx6ø Éwith Lock system</p>		22 Nos.						
21.	<p>Podium (For Classroom) ÉSize : 48øx30øx24ø, ISI 18mm Plywood, 1mm Formica ÉWooden Bedding, Paint Polish É3 mm acrylic letter Élogo cutting pasting</p>		16 Nos.						
22.	<p>A) Sofa Set (3+1+1) (Option-1) ÉErgonomic Back Support, Soft Touch Fine Finish, Durable Shantel Fabric, also available in Rich Black Leatherite ÉSEAT FOAM: The seat should be made of PU foam with Density 32 ± 2 kg/cuter having an additional top layer of J PU foam with Density 28 ± 2 kg/cu. Seat should be upholstered with fabric or leatherette. ÉBACK FOAM: The back should be made of PU foam with Density 28 ± 2 kg/cu. mar with two additional top layer of super soft foam of density 23 ± 2 kg/cu. mar, upholstered with fabric</p>		06 Nos.						




	<p>or leatherette</p> <p>ÉUNDER STRUCTURE : Under structure should be made up of 1.2±0.1 cm. thick hot pressed plywood OCP-QLTA-PL14-18 4. Die 4mm zigzag spring assembly should be mounted in under structure for support and additional cushioning purpose</p> <p>ÉLEG ASSEMBLY: It should be a welded assembly made in Stainless steel (grade SS 202) tube & plate. All metal components should be pre-treated with zinc phosphating in 8 tank process and then powder coated with epoxy polyester powder coating. Goods should be supplied in knocked down construction and should have low VOC emission.</p> <p>ÉThe manufacturer should compliant and shall have membership/certification from ISO 9001-QMS, ISO14001 EMS, OHSAS 18001, IID, AIOTA & BIFMA. The work shall be carried as per the instructions of engineer in charge. +02 NOS.</p> <p>ÉSEAT FOAM: The seat should be made of PU foam with Density 32 ± 2 kg/cuter having an additional top layer of J PU foam with Density 28 ± 2 kg/cu. Seat should be up holstered with fabric or leatherette.</p> <p>ÉBACK FOAM: The back should be made of PU foam with Density 28 ± 2 kg/cu. mar with two additional top layer of super soft foam of density 23±2 kg/cu. mar, upholstered with fabric or leatherette</p> <p>ÉUNDER STRUCTURE: Under structure should be made up of 1.2±0.1 cm. thick hot pressed plywood OCP-QLTA-PL14-18 4. Die 4mm zigzag spring assembly should be mounted in under structure for support and additional cushioning purpose</p> <p>ÉLEG ASSEMBLY : It should be a welded assembly made in Stainless steel (grade SS202) tube & plate.</p>								
	<p>B) Sofa Set (3+1+1) (Option-2)</p> <p>ÉFull Cushioned</p> <p>ÉMade from heavy wooden frame</p> <p>Éhigh density foam</p> <p>Éheavy quality cloth</p>								
23.	<p>Center Table</p> <p>É Should be A CENTER TABLE GLASS : It should be 12±0.3mm thick black tinted Toughened glass UV glued with bushes made in SS 202 grade for fixing with under structure.</p> <p>É Should be A CENTER TABLE UNDER STRUCTURE: It should be a welded Assembly made in SS 202 grade having Dia. 12±0.04 as per should be :1762.</p>		03 Nos.						

24.	Dressing Table (Big Size) 72öx30öx12ö ÉGlass door ÉStorage behind mirror ÉBranded mirror		01 Nos.						
25.	File Cabinet ÉSize : 54x27.5x18.5, Four Drawer É22 gauge ÉSingle lock, double color ÉOvan baked.		09 Nos.						
26.	Study/Plane Table (Big) ÉSize: 80x40 18mm plywood Heavy with fourmica ÉWooden beading, 14 gauge square pipe ÉSix leg frame		07 Nos.						
27.	Round Table ÉSize: 40x40 18mm partical board É2mm edge banding, 4 inch dia. É S.S. Pipe, Center Stand, with single leg frame		01 No						
28.	A) Steel Rack (Option-1) É Overall Dimensions of Single Sided Steel Book Rack Base Unit shall be 900mm(W) x316mm(D) x 1850mm(H). Rigid Knockdown Construction, Material used shall be CRCA0.8mm thick. The Stack ability shall be add- on units can be stacked width wise to form a bank of racks having common side panel. Number of adjustable shelf shall be five with six loading levels. Uniformly distributed load capacity per each shelf is 80 kg maximum. Shelf back stiffener at the rear end of the shelves shall be provided. These are to support books on the rear side. Label holder & range indicator on each main unit for inserting labels.		40 Nos.						
	B) Steel Rack (Option-2) ÉSize: 72öx36öx15ö, 0.7mm thick GI Cromated sheet ÉAngle and 5 Shelf Éwith hidden nut/bolt system, shelf with good strength rust free								
29.	PVC Chair (Option-1) É SEAT/BACK: The Seat and Back should be made up of injection molded indoor grade Polypropylene compound SEAT SIZE : 52.5 cm. (W) x 53.2 cm. (D) BACK SIZE : 51.6 cm. (W) x 40.5 cm. (H) É POWDER COATED UNDER STRUCTER: The powder coated (DFT 50±10 microns) welded tubular frame should be made from 0 2.22 ± 0.03 cm x 0.16 ± 0.0128 cm and 3.5 ± 0.03		251 Nos.						

	cm x 1.5 ± 0.03 cm x 0.16 ± 0.0128 cm MSERW tube. ÉSHOE : The shoes should be made of indoor grade Polypropylene compound and snap fitted with tubular frame. ÉARMREST : The Armrest should be made of indoor grade Polypropylene compound and assembled over the tubular frame.								
	PVC Chair (Option-2) ÉWith Steel legs, with arm, branded Écomfortable seating design sturdy.								
	PVC Chair (Option-3) ÉDimensions : Chair : Max Height 760, Chair Depth 480 Seat/Back Assembly , The seat is made up of 14MM Laminated Polished plywood along with the stainless steel 12 MM 18 GAUGE PIPE and 1 inch 18 gauge round pipe. ÉUpholstery Wooden & stainless steel with chrome finish Base Seat Width 400, Depth/length 400, Thickness ply 13 ÉBase Seat Width 450, length 330, Thickness SS PIPE, Min seat Height from ground 960								
30.	PVC Chair ÉMedium range Éwith arm branded, four leg ÉSturdy, matt finish		25 Nos.						
31.	A) Steel Bench (Visitor sofa) (Option-1) ÉPARTS USED/ MATERIAL/TYPE Seat: Perforated MS Sheet (Base and Back are in single L shape with radius at bend) Powder Coated - Silky Silver Beam: MS ERW Rectangular Tube Powder Coated - Black Leg: Chrome Plated Rectangular MS structure, Bow Shaped (1 mm thick sheet). Arm Rest : Chrome Plated Rectangular MS structure, U Shaped. Mounting Bkt. ó Chair: Black powder coated MS Beading: Chrome Plated MS Channel Beading Level Adjuster: Chrome plated MS Cap with PVC insert - Black Colour ÉDIMENSIONAL- SPECIFICATION (All dimensions are in mm unless specified) Max. Height: 785 ±5, Max. width: 1800 ± 5, Max. Depth: 670 ±5 Base Seat -Width (single seat) : 525 ± 5, Depth : 420 ± 5, Beading : 30 x 12.5 ± 1.0 Back seat -Width : 525 ± 5, Height: 490 ± 5, Sheet Thickness : 1.35 Arm Rest -Thickness: 1.06, Height from Seat: 220 ± 5, Handle In: 1725 ± 5, Handle Out: 1800 ± 5, Base Frame-Beam H X W X L : 80 x 40 x 1795, Thickness: 1.82, Height from seat: 295 ± 5, MS Cap Dia.: 55 ± 0.3, PVC Insert Dia. : 52 ± 0.3		04 Nos.						

	B) Seating Bench (Visitor sofa) (Option-2) ÉSize: W 178.4, D 56.3, H 84, Seat Height 45.2 ÉPerforated seat & back with powder coated ÉSix handle, laveler. heavy centre beam							
32.	Journal Stand (wooden) ÉSize : 5ft. height, 2ft. width, five layer stand ÉMade of wood and ply (back side) É0.8 mm mica, ply 18mm ISO ÉFiber bush at the bottom, wooden bidding.		02 Nos.					
33.	Steel Cot (Single Bed) Size : 3ø6ø Round pipe for frame Ø 1ö (16 gauge), Side Patti (4 nos. for each cot) Size : 205mm, Support pipe (Legs) Size: 1ö Square pipe-16 gauge Ply Wood Size : 12mm thickness (ISI mark)		16 Nos.					
34.	Mattresses (Branded) ÉSize : 3ø6ø bonded foam mattress, with anti fungal treatment similar to (santech) reversible for both side use.		36 Nos.					
35.	Pillow ÉSize : 24öx16ö, Flexi Puf Ébranded, with removable cotton covers		60 Nos.					
36.	Plane Table ÉSize : 3ø2ø 18mm plywood Heavy with fourmica ÉWooden beading, 14 gauge square pipe powder coated legs, color as per choice		08 Nos.					
37.	Plastic Chair with Writing Pad • Material : iron, wood or both, Writing Pad Facility found pipe frame Partial board writing pad with 2mm pvc edge banding writing pad should have good quality moving mechanism.		50 Nos.					
38.	A) Chair (For Seminar Hall) (Option-1) • Back: (W)47.5 cm x (H)58.0Cm, Seat : (W)47.0cm x (D) 48.0cm ÉOverall Dimensions of Chair Seat Height - 46.5cm. Height - 89.5cm. • SEAT/BACK ASSEMBLY: The seat and back should be made up of 1.2 ±0.1cm. thick hot-pressed plywood and upholstered with fabric upholstery covers and molded Polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. The seat has extra thick foam on front edge to give comfort to popliteal should be a. BACK SIZE 47.5 cm. (W) x58.0 cm (H), SEAT SIZE 47.0 cm. (W) x 48.0 cm. (D) • HIGH RESILIENCE (HR) POLYURETHANE FOAM: The HR polyurethane foam should be molded with density = 45±2 kg/m3 and hardness load 16 ± 2 kgf for 25% compression. • ARMRESTS :The one-piece armrests should be injection molded from black Co-polymer		425 Nos.					

	<p>Polypropylene.</p> <p>É TUBULAR FRAME: The powder coated (DFT 40-60 microns) tubular frame should be cantilever type</p>								
	<p>B) Chair (For Seminar Hall) (Option-2)</p> <ul style="list-style-type: none"> • Back size: 45.7cm.(W) X 39.0cm.(H). Seat size: 45.7cm.(W) X 42.4cm.(D). • SEAT/BACK ASSEMBLY: The seat and back should be made from seasoned wood, knitted with cane and finished with synthetic paint(black). • Cane should be produced from blends of High and low density Polyethylene the Cane high tensile strength that break=1400Kg/cm²(min.) & Elongation at break = 54% maximum. • ARM REST TUBE: The arm rest tube should be made of 02.54±0.03cm.x0.2 ±0.016cm. thk. M.S. E.R.W. tube and powder coated (DFT 40-60 microns). • ARMREST: The armrest should be gas-as should be ted injection molded from black Polypropylene. • UNDERSTRUCTURE ASSEMBLY: The understructure assembly should be a cantilever type frame made of 0 2.54 ±0.03 cm. x 0.2 ±0.016 cm. thk. M.S. E.R.W. tube and powder coated (DFT 40-60 microns). 								
	<p>C) Chair (For Seminar Hall) (Option-3)</p> <p>É Material : iron, Steel, wood or mix, With Setting Cushion facility, layboard wood on bend wood chairs with seat & back cushion. with hands, chair should be wooden flashed are equivalent finishing, bush at bottom for legs.</p>								
39.	<p>Conference Table Set (28 seater Oval shape)</p> <p>É Size shall be seats 675 Width mm x 600 D depth mm x 750 Height mm, seats. Top shall be 25 mm PLB thick with PVC beading all over. In Understructure legs shall be made from 18 mm thick PLT having curved profile plus Modesty shall be made from PLT (pre - laminated twin) boards 18 mm thick in two shades. Wire manager shall be running along the width of desk fitted on the modesty panel from inside.</p>		03 Nos.						
40.	<p>Podium (For Seminar Hall)</p> <ul style="list-style-type: none"> • Material: Wood or Steel Sheets or both Wooden Top • Plug-in and Switch-on the Light. • Dimensions: Height 107.95 cm, Width : 60.96 cm 		02 Nos.						
41.	<p>Conference Table (6 seater)</p> <p>É Size shall be seats 675 Width mm x 600 D depth mm x 750 Height mm, seats. Top shall be 25 mm PLB thick with PVC beading all over.</p> <p>É In Understructure legs shall be made from 18 mm thick PLT having curved profile plus Modesty shall be made from PLT (pre - laminated twin) boards 18 mm thick in two shades.</p> <p>É Wire manager shall be running along the width of desk fitted on the modesty panel from inside.</p>		02 Nos.						

42.	Table (Floor Type) (6 seater) <ul style="list-style-type: none"> • Dimensions: Height According to Executive Chair • Size breath 3øand length 7ø • 25mm post formed top, without storage 		02 Nos.						
43.	Banner Stand <ul style="list-style-type: none"> • Size : 4ø8øFeet Size Changing Facility		01 No.						
44.	Pizan Box-(Steel) Steel Almirah with 12 lockers, <ul style="list-style-type: none"> • Size : 78öx36öx18ö • with out side lock arrangement (Konda lock system) 		06 Nos.						

Note:-

- i. The Complete commercial quote should be in one currency **i.e. Indian Rupees only**. Currency of price should be clearly mentioned.
- ii. Tenderer will attach justification of price quoted which should include the recently executed contracts of the store in question with Govt./Semi Govt. Organization etc.
- iii. Rates will be compared by taking account inclusive of the Taxes & Duties.
- iv. Entry Tax/Octroi/Toll Tax and other Statutory Taxes will be applicable at actual, If admissible.
- v. The quoted Net price should be inclusive of Basic Rate, Delivery, Installation, Test run, Loading-unloading, GST and any other leviabale taxes/charges in above Proforma. Such details reflected outside the Proforma will not be accepted.
- vi. No column to be left blank. Wherever amount is not quoted, the column should be clearly marked as "Nil"
- vii. The decision/interpretation of MGAHV, Wardha shall be final in all respect.
- viii. All the dimensions along with product description minor change (\pm 10mm variations) may be permissible.
- ix. Name of item (s) with Specification and Sample Design/Photos are just for reference as per the requirement of the MGAHV. Vendors/suppliers should have to provide their details in the prescribed columns.
- x. As per the BOQ we mentioned the options for some products. Tenderer their rates for single or all the options.

Date: _____

Place: _____

Authorised signatory

Name :

Address :

Contact No. :

(Office seal)