



महात्मा गांधी अंतरराष्ट्रीय हिंदी विश्वविद्यालय Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya

(संसद द्वारा पारित अधिनियम 1997, क्रमांक 3 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय)
(A Central University established by Parliament by Act No. 3 of 1997)

डॉ. शोभा पालीवाल / **Dr. Shobha Paliwal**
अकादमिक संयोजक/ **Academic Coordinator**

दूरभाष/Phone: +91 7387812625


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दिनांक : 04 जुलाई 2018

प्रति,
समस्त संकायाध्यक्ष/विभागाध्यक्ष/केंद्र निदेशक/प्रभारी अध्यक्ष/निदेशक-क्षेत्रीय केंद्र
म. गां. अं. हिं. वि.
वर्धा।

महोदय/महोदया,

आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ की 6वीं बैठक तथा विश्वविद्यालय अनुदान आयोग के नियमानुसार सभी संकाय सदस्यों द्वारा सत्र 2017-18 (01 जुलाई 2017 से 30 जून 2018 तक) का Performance Based Appraisal System (PBAS) प्रपत्र भरा जाना है। अतः आपसे अनुरोध है कि अपने विभाग के समस्त संकाय सदस्यों को पीबीएस प्रपत्र भरकर विभागाध्यक्ष/संकायाध्यक्ष से अग्रेषित करवाकर दिनांक 20 जुलाई 2018 तक आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ कार्यालय में जमा कराने के लिए निर्देशित करने का कष्ट करें।

सादर


शोभा पालीवाल

प्रतिलिपि :

1. कुलपति कार्यालय
2. प्रतिकुलपति कार्यालय
3. कुलसचिव कार्यालय
4. प्रभारी लीला-वेबसाइट पर अपलोड करने हेतु।
5. कार्यालय प्रति

University of.....

Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

Session/Year

(To be completed and submitted at the end of each academic year)

PART A : GENERAL INFORMATION

1. Name (in Block Letters) :

2. Father's Name/Mother's Name

3. Department :

4. Current Designation & Grade Pay :

5. Date of last Promotion :

6. Address for correspondence (with Pincode) :

7. Permanent Address (with Pincode) :

Telephone No. :

Email :

8. Whether acquired any degrees or fresh academic qualifications during the year:

9. Academic Staff College Orientation/Refresher Course attended during the year:

Name of the Course/Summer School	Place	Duration	Sponsoring Agency

PART B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS proforma before filling out this section)

CATEGORY: I TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

(i) Lectures, Seminars, Tutorials, Practicals, Contact Hours (give semester wise details, where necessary)

Sl. No.	Course/Paper	Level	Mode of teaching*	No. of classes per week allotted	No. of classes attended	% of classes/practicals taken as per documented record

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given)	
(b)	Teaching Load in excess of UGC norm (max score : 10)	

(ii) Reading/Instructional material consulted and additional knowledge resources provided to students

Sl. No.	Course/Paper	Consulted	Prescribed	Additional Resource provided
API score based on Preparation and imparting of knowledge/instruction as per curriculum & syllabus enrichment by providing additional resources to students (max. score: 20)				API Score

(iii) Use of Participatory and Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course Improvement etc.

Sl. No.	Short Description	API Score
	Total Score (Max Score : 20)	

(iv) Examination Duties Assigned and Performed

Sl. No.	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
	Total Score (Max : 25)			

CATEGORY : II. CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Please mention your contribution to any of the following:

Sl. No.	Type of Activity	Average Hrs/week	API Score
	(i) Extension, Co-curricular & Field based Activities		
	Total (Max: 20)		
	(ii) Contribution to Corporate Life and Management of the Institution	Yearly/Semester wise responsibilities	API Score
	Total (Max: 15)		
	(iii) Professional Development Activities		
	Total (Max: 15)		
	Total Score (i+ii+iii) (Max : 25)		

CATEGORY: III. RESEARCH, PUBLICATION AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sl. No.	Title with Page nos.	Journal	ISSN/ISBN No	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score

B) (i) Articles/Chapters published in Books

Sl. No.	Title with Page nos.	Journal	ISSN/ISBN No	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score

(ii) Full Papers in Conference Proceedings

Sl. No.	Title with Page nos.	Journal	ISSN/ISBN No	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score

(iii) Books Published as single author or as editor

Sl. No.	Title with Page nos.	Journal	ISSN/ISBN No	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score

C) Ongoing and Completed Research Projects and Consultancies

(i&ii) Ongoing Projects/Consultancies

Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs lakh)	API Score

(iii & iv) Completed Projects/Consultancies

Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs lakh)	Whether policy document/patent as outcome	API Score

D) Research Guidance

	Number Enrolled	Thesis Submitted	Degree awarded	API Score
M. Phil. or equivalent				
Ph. D. or equivalent				

E) (i) Training Courses, Teaching-Learning- Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

Sl. No.	Programme	Duration	Organised by	API Score

(ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sl. No.	Title of the Paper presented	Title of Conference/Seminar	Organised by	Whether International/National/State/Regional/College or University level	API Score

(iii) Invited Lectures and Chairmanships at National or International Conference/Seminar etc.

Sl. No.	Title of Lecture/Academic Session	Title of Conference/Seminar etc.	Organised by	Whether International/National	API Score

(iv) SUMMARY OF API SCORES

	Criteria	Last Academic Year	Total-API Score for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, Learning and Evaluation related activities			
II	Co-curricular, Extension, Professional development etc			
III	Research and Academic Contribution			

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc not mentioned earlier.

Sl. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES : (Please attach copies of certificates, sanction orders, papers etc wherever necessary)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

I certify that the information provided is correct as per records available with the University and/or documents enclosed along with the dully filled PBAS proforma.

**Signature of the faculty with
Designation, Place & Date**

**Signature of HOD/School
Chairperson/Principal**

N.B.: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the University/College and information filed with the IQAC.